2011 ARSC CONFERENCE EXHIBITOR APPLICATION

The Exhibit Room is one of the liveliest spots at the ARSC Conference with coffee breaks, vendor exhibits and the Silent Auction in full swing. Exhibits will be open from Thursday morning through Saturday afternoon and will be secured at night. Exhibiting at the ARSC Conference is an excellent way to showcase your products and services to archivists, librarians, audio engineers and collectors. Exhibitors are also listed in the program and on the web site. A table will be reserved to display ARSC member publications free of charge!

There are several ways that vendors can participate. Choose the plan best fits your needs:

- Standard 6’ skirted tables are available for exhibitors who wish to send representatives. The cost is $150 for the first table and $50 for each additional table. The conference registration fee is waived for one representative; additional representatives should complete the form on the verso and submit the appropriate payment. Additional fees may apply for wireless internet access, drop shipments, etc. Please register any special needs below, including access to power outlets.
  Number of Tables ______ $ __________

- For publishers who would like to send materials without a representative, we can set up tables for you. Orders will be taken on forms provided by the exhibitor. Display copies will be sold in the Silent Auction, with proceeds going to ARSC. The cost is $150 for a full table, $75 for a half table, $50 for each additional table.
  Number of Tables ______ $ __________

- Publishers or authors who want to display single books may do so at a cost of $25 per book. Order forms provided by the exhibitor will be included on the table, and the display copies will be sold in the Silent Auction.
  Number of Books ______ $ __________

- Vendors who would like to provide materials for the conference packets may do so for a $100 insertion fee. If you include more than one item, please bundle your insertions into a single holder (envelope, folder, etc.)
  Number of Books ______ $ __________

- Ads may also be placed in the Conference Program as follows: $150 full page, $75 half page (camera ready copy must be submitted by April 15; contact Callie Holmes for specs)
  Ad size __________ $ __________

- Vendors who choose to participate as Conference Sponsors may receive these benefits and more, depending on the level chosen! (Contact Callie Holmes at the address below for details.)
  Sponsorship Level __________________ $ __________

Company Name (as you wish it listed in the program):
__________________________________________________________
Representative’s Name
__________________________________________________________
Street Address
__________________________________________________________
City ______________________ State ______________ Zip
Phone __________________ Fax __________________ E-mail __________________

Special Needs (including access to electrical outlets and internet):
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please follow the information on the reverse side of this form for making payments by credit card. Vendors may also wish to register for the banquet and other events.

To reserve your exhibit space, return completed form and payment to:
Nathan Georgitis (ARSC Conference Registrar)
1299 University of Oregon
Eugene, OR 97403-1299
Fax: 541-346-3485
nathang@uoregon.edu

For technical assistance and information about drop shipments, contact:
Callie Holmes
(Sponsors & Exhibitors Manager)
(W): 202-707-5246
caholm@loc.gov