



## 2018 CONFERENCE

### Exhibitor / Sponsor / Program Advertisement Application

The Exhibit Room is one of the liveliest spots at the ARSC Conference with coffee breaks, vendor exhibits and the Silent Auction—offering an excellent opportunity to showcase your products. Exhibits will be open from Thursday morning through Saturday noon and will be secured at night. Exhibitors are also listed in the conference program. A table will be reserved to display ARSC member publications free of charge.

***There are several ways that vendors can participate. Choose the plan best fits your needs:***

- Standard 6' skirted tables are available for exhibitors who send representatives. The cost is \$200 for the first table and \$60 for each additional table, and includes the conference registration fee for one representative; additional representatives should complete the form on the verso and submit the appropriate payment. *Additional fees may apply for drop shipments, etc.* Please register any special needs, such as access to electrical outlets, below.

**Number of Tables** \_\_\_\_\_ \$ \_\_\_\_\_

- For publishers who would like to send materials without a representative, we can set up tables for you. Order forms supplied by the exhibitor will be placed on the table. Display copies will not be returned. The cost is \$100 for a half table, \$200 for a full table and \$60 for each additional table.

**Number of Tables** \_\_\_\_\_ \$ \_\_\_\_\_

- Publishers/authors who want to display single books may do so at a cost of \$25 per book. Order forms provided by the exhibitor will be included on the table; display copies will not be returned.

**Number of Books** \_\_\_\_\_ \$ \_\_\_\_\_

- Vendors who wish to provide inserts for the conference bags may do so for a \$100 fee. If you send more than 1 item, please bundle into a single envelope, folder, bag, etc.

**Conference bag inserts** \$ \_\_\_\_\_

- Ads may be placed in the Conference Program as follows: \$150 full page, \$75 half page (camera ready copy due by April 1; contact Brenda Nelson-Strauss for specs)

**Ad size** \_\_\_\_\_ \$ \_\_\_\_\_

- **Vendors who choose to participate as Conference Sponsors may receive these benefits and more, depending on the level chosen. Contact Conference Manager for details.**

**Sponsorship Level** \_\_\_\_\_ \$ \_\_\_\_\_

Company Name (as you wish it listed in the program) \_\_\_\_\_

Representative's Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

**Special Needs (including access to electrical outlets and internet):**

***Please see the reverse side of this form for credit card payment instructions. Vendors may also wish to register for the banquet and other events on the verso.***

*To reserve your exhibit space, return completed form and payment to:*

Timothy R. Williams  
Music, Film & Audio Dept.  
Carnegie Library of Pittsburgh  
4400 Forbes Ave.  
Pittsburgh, PA 15213  
Office: 412-622-3105  
**E-mail: arscreg@gmail.com**

*For general information, technical assistance and information about drop shipments, contact:*

Curtis Peoples (Assistant Conference Manager)  
Office 806-834-5777  
Email: curtis.peoples@ttu.edu  
  
Brenda Nelson-Strauss (Conference Manager)  
Office: 812-855-7530  
Email: bnelsons@indiana.edu

## 2018 ARSC CONFERENCE REGISTRATION

Name: \_\_\_\_\_ This is my first ARSC conference  
 Institution \_\_\_\_\_ Position \_\_\_\_\_  
 Street Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Email (required for confirmation) \_\_\_\_\_

### Conference Registration

Registration Category	Postmarked by April 17	After April 17	Subtotal
Member	\$175	\$200	
Member's Spouse / Partner	\$100	\$110	
Non-Members	\$200	\$225	
Student Members	\$80	\$90	
Student Non-Member	\$100	\$110	
One Day Only*: Thursday	\$85	\$85	
One Day Only*: Friday	\$85	\$85	
One Day Only*: Saturday	\$35	\$35	

\*(Single day registration is good for one day only; two or more days requires full registration)

### Pre-Conference Audiotape Workshop (Wed. 9:00am-4:00pm)

Registration Category	Postmarked by April 17	After April 17	Subtotal
Member	\$75	\$90	
Non-Members	\$85	\$100	
Student Members	\$50	\$55	

### Pre-Conference People, Processes, Technology Workshop (Wed. 1:30-5:00pm)

Registration Category	Postmarked by April 17	After April 17	Subtotal
Member	\$50	\$60	
Non-Members	\$60	\$70	
Student Members	\$40	\$45	

### Reception (Wed. night) and Closing Banquet (Sat. night)

Event	No. of Tickets	Price	Subtotal
Wed. Reception - Conference registrants		Free	
Wed. Reception - Guests		\$20 ea.	
Sat. Banquet (Buffet)		\$55 ea.	

### Join ARSC now and get the Member's Conference Registration Rate

Membership Category	Price	Subtotal
Individual (new membership or renewals)	\$45 (+\$15 CAN, MEX; +\$30 other countries)	
Student (full-time; provide proof of status)	\$20 (+\$15 CAN, MEX; +\$30 other countries)	
Institutional (may send 1 rep to conference)	\$75 (+\$15 CAN, MEX; +\$30 other countries)	

<b>Total Enclosed (no refunds will be given after May 1, 2018)</b>	<b>TOTAL: \$</b>
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**If paying by credit card, please complete the following:**

Visa  MasterCard  Discover  AmericanEx      Card number: \_\_\_\_\_  
 Expiration date: \_\_\_\_\_ Card Security Code (on back of card) \_\_\_\_\_  
 First name on card: \_\_\_\_\_ Last name on card: \_\_\_\_\_  
 Billing zipcode (if different from above): \_\_\_\_\_

**Return this form (via mail, fax, email) with credit card info, check, or money order payable to ARSC to:**

**Tim Williams • Music, Film & Audio Dept. • Carnegie Library of Pittsburgh • 4400 Forbes Ave., Pittsburgh, PA 15213**

**E-mail: arscreg@gmail.com**