

- 89-8 Compiling a Discography of Rachmaninoff's Piano Concerto No. 3-Scott K. Colebank / From Pittsburgh to Baltimore to Oblivion-Paul Mawhinney
89-9 Technical Session: Steve Smolian, Chair; Lloyd Stickells ("Computer Assisted Noise Reduction"); Dr. Phil Story ("The Optical Disc and Its Archival Attributes"); Seth Winner
89-9X Technical Session (continued) (price = \$3.50)
89-10 Black Jubilee Quartets at the Hampton Institute: The Natalie Curtis Burlin Cylinders from 1915-Brenda Nelson-Strauss / The Frazer Recordings at the National Sound Archives, United Kingdom-Alan Ward
89-11 The Recorded Legacy of Herbert L. Clarke-Craig B. Parker

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ARSC BULLETIN NUMBER 23, PART 1 (1990)

MICHAEL CASEY, SECRETARY

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February 1990

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**MEMBERS NOTE: TO SAVE TIME
 PLEASE USE THIS ADDRESS;
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February 1990
 (Includes Board Members and Committee Chairpersons)

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(Chairpersons are voting members of the Executive Committee but not of the Board of Directors)

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Commercial Sources--vacant

DISCOGRAPHIC ACCESS

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(619) 534-2759

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NOMINATING

To be appointed in 1990

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ASSOCIATED AUDIO ARCHIVES

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MEMBERSHIP

Vacant

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ARSC BOARD OF DIRECTORS MEETING
LINCOLN CENTER, NEW YORK
October 20, 1989

Present: Tim Brooks, Publicity Committee, *Membership Directory*; Mike Casey, Secretary; Richard Markow; Don McCormick, President; Elwood McKee, Finance Committee; Phil Rochlin, Executive Director; Barbara Sawka, 1st Vice President; Ted Sheldon, Member-At-Large, Editor, *ARSC Journal*; David Sommerfield, *Newsletter* Editor; Richard Spottswood, 2nd Vice President; J.F. Weber, Member-At-Large; Sue Stinson, Treasurer;
Present for afternoon session: Gerald Gibson, AAA; William Storm, Technical Committee

I. Call to order/quorum call

All seven Board members being in attendance, a quorum was present. The meeting was called to order by President Don McCormick at 9:35 a.m.

II. Minutes from the Kansas City Board Meeting, May 31, 1989.

The minutes were submitted by past Secretary Richard Markow and approved after discussion and corrections.

III. President's Report: Don McCormick.

A. President reported on the IASA conference in Oxford, England at the end of August, 1989.

1. The conference included three meetings on planning the joint conference.

2. McCormick, as the official representative from ARSC, sits on the committee called National Branches and Affiliated Organizations. The main topic for this committee meeting was defining the role of this committee. The committee voted to disband itself and the IASA Board agreed that branches and affiliated organizations are to report directly to the IASA Board.

3. IASA Board has agreed that their work should represent visual materials that are in audio collections.

Suggestion was made that the President put together a list of active ARSC members overseas who can attend IASA meetings and report. President states he will do this.

B. 1991 Conference.

1. The invitation from the Southern California chapter to host the 1991 conference has been withdrawn. We now have a verbal offer from Georgia State University to serve as host.

IV. Executive Director's Report: Phil Rochlin.

A written report was received and appears in the following section of this *Bulletin*.

V. Publications Committee Report: J.F. Weber.

A. *Journal*.

Weber presented the first issue of the *Journal* (Vol. 20 No. 1, 1988-1989) from the new editorial board. The second issue is ready to print for distribution in November as planned. 1990 can be on schedule, depending upon funding availability. The *Journal* is now a refereed publication, and now a scholarly journal. Next year we will need an index. Sheldon reported that the current *Journal* issue would cost \$6000. Each page contains 40% more words than recent issues, producing a substantially larger journal. The Publications Committee proposed putting out two 160 page issues for 1990 costing \$12,600. This means paying for 3 *Journal* issues in 1990, if the second 1989 issue is delayed.

The President commended the Publications Committee on a terrific job. After 5 years, ARSC's lagging publications program has been resolved. The issue is now can we pay for it. A first step was a modest dues increase last year, but this will still not support the work of the Publications Committee as planned.

B. Richard Markow has been added to the publications committee to investigate reestablishing the office of publisher for ARSC.

C. McCormick reported that the committee discussed the advertising program. He expects this program to generate increasing revenue in the next few years.

D. Markow reported on newly revised procedures for publishing Board meeting minutes.

VI. Treasurer and Finance Committee Reports: Susan Stinson, Elwood McKee.

A. Explanation of budget statement by Treasurer.

B. McKee requested recognition of many years of work by Harold Heckendorn with a letter of appreciation and honorary membership. President acknowledged and agreed to respond with a letter of appreciation as soon as possible.

C. McKee reported on contractual obligations that we currently have. He predicted expenditures for 1990

which will leave us \$5,000 short of projected receipts. The Finance Committee recommended that the Board consider a further increase in dues as soon as possible. Unless we substantially change our commitments, we have to shift what we can to carry-over obligations into the next year. The budget also showed a negative cash balance for the beginning of 1990 of approximately \$1,700. Unless we do something to increase income we will end 1990 with unpaid obligations.

Board discussed projections of dues income for 1990 and history of dues income and donations from members. A suggestion was made for an appeal from the President for donations.

McCormick responded that he will be glad to make an appeal for donations. Decision was made to include an appeal in dues notices to be sent in December. The Board discussed other means of dealing with the projected budget shortfall.

McCormick recommended asking for a dues increase from the membership based on what we know is the reality of ARSC's publication costs.

Sawka moved that a proposal to increase dues in 1991 be made to the membership at the 1990 Ottawa Annual Conference. The motion was seconded by Spottswood.

Sheldon amended the proposal to make the dues increase \$10. This amendment was seconded by Stinson.

The amendment to make the dues increase \$10 was passed by Board by a vote of 6 to 1.

The motion for the dues increase was passed unanimously by the Board.

Stinson moved to accept the 1990 proposed budget as it stands. This motion was seconded by Sheldon.

Motion passed unanimously by the Board.

VI. 1990 joint conference with IASA in Ottawa: Don McCormick.

McCormick passed out a tentative schedule for conference, reported on the Local Arrangements Committee in Canada, physical accommodations, registration fee, and space arrangements.

Discussion of conference program and logistics.

Suggestion was made to shift the business meeting to earlier in the week.

VII. ARSC Awards For Published Discographical Research: Tim Brooks.

Explanation of proposal by Tim Brooks and discussion of the proposal.

President suggested approving the concept of these awards and appointed a committee to work out the details of the proposal to bring back to the Board at its spring or fall meeting for approval. Motion made by Sheldon to approve the first page of the proposal to #5 adding the words "ARSC Awards For Published Discographical Research will be established." The motion was seconded by Sawka and passed unanimously by the Board. The approved portion of the ARSC Awards for Published Discographical Research is printed in full in the following section of this *Bulletin*.

The President appointed Tim Brooks chair of the Awards Committee. This committee will also include the President and *ARSC Journal* Editor according to the original proposal. These three members will meet in committee to appoint other members.

VIII. Report of Grants Committee: Barbara Sawka.

A written report was received and appears in the following section of this *Bulletin*. President suggested that the committee continue on normal schedule and submit grantees to the Board at the spring meeting even though the budget situation may necessitate delaying or canceling awarding of the grants.

IX. Report of the committee to draft guidelines for annual conference local arrangements: Barbara Sawka.

A written report was submitted. President suggested taking this material with other information previously compiled to a new committee for compilation into an ARSC officers' handbook.

X. Technical Committee Report: Bill Storm

No written report received.

Storm reported on various meetings and committees in which he participated during the year. He attended a UNESCO-sponsored meeting in Vienna, Austria between equipment manufacturers and archivists. The American National Standards Institute formed a new technical committee to work primarily with optical and magnetic systems in cooperation with the Audio Engineering Society (AES) Technical Committee. ARSC is substantially represented on this committee. The AES Subcommittee on Preservation and Restoration met in New York and worked on specifications for tape machines, test tones, recording tape, and related matters. The National Academy of Recording Arts and Sciences (NARAS) has invited ARSC members to participate in a committee

attempting to work with record companies. Storm believes manufacturers are beginning to listen to those involved in audio preservation and restoration.

President directed Storm to give the Secretary at least an outline of his presentation that discusses each group and the extent to which ARSC participates in them.

XI. Taping sessions at Ottawa conference: Don McCormick.

The President reported that IASA may not want their sessions taped which then could create a problem with joint sessions. He stated that he and Spottswood would look further into this.

XII. Associated Audio Archives (AAA) Report: Gerry Gibson.

A. AAA has had 2 meetings since the 1989 Kansas City Annual Conference. A full meeting is planned in Syracuse, NY in March, 1990.

B. The handbook proposal to NEH will be tabled until the December, 1990 funding cycle in order to submit the best possible proposal.

C. AAA will pursue presenting workshops in the next year. Possible settings include the Society for American Archivists, Music Library Association, and an independent seminar.

D. Gibson reported on MARC tagging of the RDI, and on continuing activity which will make it marketable to data utilities and may include CD-ROM.

E. AAA agreed to increase the cost of *Audio Preservation: A Planning Study* to \$75 immediately. This increase will not generate profits but will make the publication self-supporting.

XIII. Report of Fair Practices Committee.

A written report was submitted and appears in the following section of this *Bulletin*.

XIV. Membership Committee

The President announced that Steve Smolian has resigned as chair of this committee. No report was submitted.

XV. Report of the Publicity Committee: Tim Brooks.

A written report was submitted and appears in the following section of this *Bulletin*.

XVI. Other committees: Don McCormick.

President has had no contact from Garrett Bowles, Discographic Access Committee. No contact from Paul Mawhinney, chair of the Dealers Committee. There has been no activity from the Dealers Committee. Therefore, the President will search for another chair. President also is searching for new chair for the Broadcast Committee.

XVII. Report of the Archives Committee: submitted by Harold Heckendorn and read by Don McCormick.

A written report was submitted and appears in the following section of this *Bulletin*.

The President reported that he is pursuing placing the ARSC Archives with the University of Maryland. They are acting as the repository for many music-related organizations, including the Music Libraries Association. The President received support from the Board in this matter.

XVIII. Report of the Washington chapter.

A written report was submitted and appears in the following section of this *Bulletin*.

XIX. Old Business.

A. Handbook. A project to develop an ARSC officers' manual had been originally assigned to members-at-large. The President will not assign this to current members-at-large as they are committed to other activities. He is soliciting volunteers for a working committee. Tim Brooks and Susan Stinson indicated interest in working on this project.

B. A written report from Carlos Hagen on the duties and responsibilities of the 2nd Vice President was submitted. The President agreed to assimilate this with other previous material for assignment to the new working committee.

C. The Board had decided that the loser of the election for Treasurer would become Assistant Treasurer.

Manny Morris is now Assistant Treasurer and can be consulted for reimbursement, etc. as well as the Treasurer.

D. The President announced that he would require the Board to stay Friday morning for a follow-up meeting at the 1990 Ottawa Annual Conference.

E. Questions and discussion about copyright of ARSC conference tapes. President will check with other organizations on how they handle this issue and refer further discussion to the Fair Practices Committee.

XX. New Business.

A. Weber made a pre-publication announcement for his Gregorian chant discography.

B. Sheldon stated the need to keep soliciting manuscripts for the *Journal* and asked for suggestions of persons to contact regarding writing for the *Journal*.

XXI. Adjournment.

A motion to adjourn was made, seconded, and passed. The meeting adjourned at 5:14 p.m.

ARSC BOARD OF DIRECTORS MEETING

Summary of Action.

I. Motions.

A. Proposal for dues increase.

A motion was made to submit a proposed dues increase to the membership at the 1990 Ottawa Annual Conference. The motion was amended to make the dues increase \$10 by a vote of 6 to 1. The main motion was passed unanimously by the Board.

B. Proposed 1990 Budget.

A motion was made to accept the 1990 proposed budget as it stands. The motion was passed unanimously by the Board.

C. ARSC Awards for Published Discographical Research.

A motion was made to accept the following statement:

"ARSC awards for published discographers research shall be established.

Whereas, one of the fundamental purposes of the Association is to 'encourage development of the highest standards of scholarship with respect to research involving sound recordings' (Bylaws, Article II); and,

Whereas, no formal program of recognition for excellence in such research now exists;

The Board of Directors of ARSC establishes the following program of awards. These ARSC Awards are intended to serve the following purposes:

1. Support the goals stated in Article II of the Bylaws by citing and publicizing specific examples of the best work currently being done.

2. Encourage those doing such work, and others, with the promise of formal recognition by their peers.

3. Reach out to fields with which ARSC has been only peripherally involved (e.g., rock music), but which need to be encouraged to pursue higher standards of historical research.

4. Promote wider readership of the finest research, which might otherwise be 'lost' in limited circulation journals or books.

5. Raise the visibility and influence of ARSC so that it can better achieve its Article II goals."

The motion was passed unanimously by the Board.

II. Recommendations/Suggestions/Agreements.

A. Suggestion was made that the President put together a list of active ARSC members overseas who can attend IASA meetings and report.

B. Suggestion to the President to forward a letter of appreciation to Harold Heckendorf for his many years of service to ARSC as soon as possible.

C. Suggestion made for an appeal from the President for donations. Decision made to include an appeal in dues notices to be sent in December.

D. Board charged the President with monitoring the budget situation and reporting to the Board if action to cut expenditures was needed.

E. Suggestion was made to schedule the business meeting at the 1990 Ottawa Annual Conference early in the week to maximize participation by members.

F. President appointed Tim Brooks chair of the ARSC Awards Committee. The initial committee will meet to select other members of Awards Committee.

G. Board authorized the President to explore placing the ARSC Archives at the University of Maryland.

Respectfully submitted, Mike Casey, Secretary, ARSC.

EXECUTIVE DIRECTOR'S REPORT
October 17, 1989

This report is brief and consists entirely of membership data from Elwood and Joan McKee.
As of today ---

| | | | |
|-----------------------|-----------|-----------------|-------------|
| Total paying members: | 995 | Domestic: | 907 (89.8%) |
| Honorary members : | 4 | Foreign : | 103 (10.2%) |
| Exchange members : | <u>11</u> | | |
| Current grant total : | 1010 | on mailing list | <u>1010</u> |

1989 TOTAL DUES RECEIVABLE: 995 @ \$15.00 = \$14,925

If all renewed for 1990: 995 @ \$20.00 = \$19,900

BUT 100 still owe for 1989. They will receive a final notice at the end of this year with their 1990 invoice.

WORST CASE: assume all 100 drop out, then for 1990: 895 @ \$20.00 = \$17,900

Based on past performance, WORST CASE, we will retain 800 @ \$20.00 = \$16,000

TOTAL MEMBERSHIP AS OF THE TIME RECORDS WERE COMPUTERIZED:

Prior to 1986 = 908 of whom 699 are still members;
End of 1986 = 95 of whom 88 are still members;
End of 1987 = 88 of whom 60 are still members;
End of 1988 = 93 of whom 87 are still members;
End of 1989 = 76 of whom 76 are still members.
1010

Respectfully submitted, Phillip Rochlin

PUBLICITY COMMITTEE
October 15, 1989

1. A national press release was issued July 19, 1989, publicizing three new ARSC Research Grants; dates and location of the 1990 Ottawa conference; and the results of the 1989 ARSC election. In addition, the newly appointed publications personnel were listed.
2. Lee Munsick continues as a committee member.

MEMBERSHIP DIRECTORY

1. Fair copy for the 1989 *ARSC Membership Directory* was completed and sent to Michael Gray on August 22, for transmission to the printer in Washington, D.C. As of this writing, Michael reports that it is still "at the printer." but it hopefully will be back ready for mailing shortly.
2. This edition ran 174 pages, vs. 150 for the previous (1987) *Directory*. The increase is due primarily to the inclusion of collection and interest information on a much larger number of members. In addition, a short section was included in the front listing all ARSC committees, with descriptions of their functions and names of their chairpersons. It is hoped that this will provide a focus for new (and old) members who might want to join in the work of the association. A blank page presented itself between this and the main listings, so I also included a historical list of past ARSC officers--the first, I believe, that has ever been published.
3. Typefaces and layout also were improved over the previous edition.
4. Michael Gray has not yet obtained a final cost for the printing of the *Directory*. However, it is anticipated that it will be within budget.
5. The next *Directory* is planned for 1991.

Respectfully submitted, Tim Brooks

ARSC GRANTS COMMITTEE REPORT October 20, 1989

ARSC Budget uncertainties delayed the announcement and awarding of the three 1989 grants (Christian, Cooper, Weber) approved by the Board at its May 31, 1989 meeting in Kansas City. When these were eventually resolved, Don McCormick authorized the announcement of the grant awards. The recipients were notified in July, and the awards were formally announced in the summer *Newsletter*. The committee recommends that the 1989 recipients also receive formal recognition at the 1990 ARSC Business Meeting.

Grants still to be paid total \$1,272. David Breckbill has requested a six-month extension in claiming the remaining \$272 of his 1989 award, which I have tentatively granted pending the Board's approval. Chuck Haddix's bio-discography of Julia Lee is almost complete and scheduled for a future issue of the *Journal*. The committee has so far received one application for the 1990 cycle and one inquiry about the program.

Copies of the current guidelines and a list of all grants awarded to date are attached.

Respectfully submitted, Barbara Sawka, Chair, Victor Greene, Robert Kenselaar, Louise Spear

FAIR PRACTICES COMMITTEE REPORT October 20, 1989

The newly appointed Fair Practices Committee met for the first time at the 1989 ARSC Annual Conference in Kansas City in June. At this meeting we discussed the purpose and goals of the committee, and concluded that our ultimate purpose is to disseminate information regarding the fair use of sound recordings to ARSC members through the *ARSC Journal*.

We decided that our first goal should be to identify the concerns and questions ARSC members may have with regard to the fair use of sound recordings in their collections. In order to do this, we prepared a questionnaire (one double-sided sheet) to distribute to members. I have sent a copy of the questionnaire to David Sommerfield, and he has agreed to include it in the next *Newsletter*. The results of this survey will help determine the course of committee work for the next few years. We intend to compile the results as they come in, and summarize them in a future issue of the *ARSC Journal*. We will then pursue any areas for which our members have indicated that they have a need for further information.

In addition, committee members are compiling information on copyright and fair use of sound recordings as it is made available to them at meetings and conferences. During this year we intend to contact the legal offices of the institutions represented on our committee (University of Rochester, University of Chicago and Yale University) for further information and clarification.

Respectfully submitted, Suzanne Stover, Chair, Martin Bryan, Karen Landahl, Richard Warren

ARCHIVES COMMITTEE REPORT October 16, 1989

Dear Don:

The audio cassette tapes of the Kansas City meeting have been prepared for duplication and distribution by Conference Tape. An excellent job of recording, the sessions were done by Ted Sheldon's group.

As time passes, it might be desirable to consider a permanent institutional home for the ARSC Archives (in the next five years.) The University of Maryland has made overtures to ARSC in the form of a letter from Morgan Cundiff, a copy of which is enclosed.

While there is no immediate urgency, it might be well to consider the possibility. The archive now consists of approximately 130 reels of tape, 210 cassettes and 15 cubic feet of published and written materials dating back to the origin of the organization.

Sincerely, Harold Heckendorn, Chair

REPORT OF THE WASHINGTON METROPOLITAN AREA
CHAPTER (WMAC) OF THE ASSOCIATION FOR RECORDED
SOUND COLLECTIONS (ARSC) FOR MAY, 1989 TO OCTOBER, 1989.

Since the last report was given at the Kansas City Meeting in June, 1989 the following can be reported:

June, 1989 - "Annual ARSC-WMAC Record Sale/Swap Meet." This meeting was held in the Church of the Ascension in Silver Spring, MD. The meeting, which is an annual event, gives the members a chance to trade, sell, and buy old records and engage in conversation and fellowship concerning sound recordings. The cost of renting the hall has been low enough to allow us to provide free table space for those with records.

September, 1989 - An open Board Meeting was held on September 20th at the Library of Congress, Recorded Sound Reference Center. This meeting was devoted mostly to preliminary discussion of the planned chapter guide to local resources. Details of the meeting are summed up in Secretary, Sam Brylawski's minutes. See attached sheet. Future meetings for the fall are being planned to include a program on Duke Ellington material at the Smithsonian by Barbara Humphries and a presentation by Dr. Donna Christian of the Center for Applied Linguistics on New England dialect recordings.

Respectfully submitted, October 17, 1989.
Peter Shambarger, President, ARSC-WMAC