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# **ARSC BULLETIN**

## **NUMBER 24, PART 1 (1991)**

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### ***Michael Casey, Secretary***

ARSC Board of Directors  
February 1991

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#### **EXECUTIVE DIRECTOR (Non-voting)**

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February 1991

(Includes Board Members and Committee Chairpersons)

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(Chairpersons are voting members of the Executive Committee but not of the Board of Directors)

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TECHNICAL

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(315) 443-3477

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Harold Heckendorn, Archivist  
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Louisville, KY 40206  
(502) 895-5596

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(619) 534-2759

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Historical Sound Recordings  
Yale University Library  
Box 1603-A  
Yale Station  
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(203) 432-1795

**MEMBERSHIP**

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Chicago Symphony Orchestra  
220 S. Michigan Ave.  
Chicago, IL 60604  
(312) 435-8120

**ASSOCIATED AUDIO ARCHIVES**

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**DEALERS**

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(412) 367-7330

**FAIR PRACTICES**

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Rochester, NY 14604  
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William Russell Pullen Library  
Special Collections Department  
Georgia State University  
100 Decatur St., SE  
Atlanta, GA 30303-3081

**NOMINATING**

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(address above)

**PUBLICITY**

Tim Brooks, Chair  
(address above)

*1990 SUSTAINING MEMBERS*

Allen, Anna S.  
Auspos, Dr. Lawrence  
Barnes, Harold M.  
Bellamy, Richard  
Berliner, Oliver  
Blenkinsop, David A.  
Brooks, Tim  
Brylawski, Samuel & Gail Sonnemann  
Budd, David A.  
Bushnell, Vinson  
Campbell, Jr., A. N.  
Cane, Lady Cyril  
Cappelo, William O.  
Carneal, Robert B.  
Casey, Michael T.  
Colby, Edward E.  
Diaz Ayala, Christobal  
Drewecki, Donald  
Dworkin, William  
Ehret, Jr., Alvin M.  
Elliott, David R.  
Friedman, Lawrence E.  
Goelet, Francis  
Goldstein, MD, Edwin G.  
Greene, Dr. Joseph  
Hall, David  
Hall, Lewis Morris  
Hall, Jr., Edward T.  
Hamilton, David  
Hauser, John L.  
Heckendorn, Harold R.  
Heidsiek, Ralph G.  
Hickling, Gary  
Himmelreich, J.Wm. & Marian  
Hoeper, H. Benner  
Holdridge, Lawrence F.  
Howerton, Joseph B.  
Hutto, Jr., Edgar  
Johnson, Glen C.  
Jones, Lawrence H.  
Kaufman, Drs. L. and A.  
Keats, Warren W.  
Keevil, Walter R.  
Kinnear, Arthur G.  
Klinger, Bill  
Koenig, Alfred  
Krashes, Laurence  
Kuchenback, Konrad K.  
Kummins, Richard  
Kushner, Frederica  
Kutner, Mark D.  
Lambert, John Wallace  
Lane, Lee R.  
Lanset, Andy  
Lieber, Thomas  
MacFee, Jr., Fred O.  
Maples, Mr & Mrs. H.  
Marr, Gaylord  
Mawhinney, Paul C.  
McCauley, William H.  
McCormick, Donald E.  
McKee, Elwood & Joan  
Miller, Karl F.  
Miller, Philip L.  
Milmo, John B.  
Morris, Manuel  
Norland, Calvert E.  
Peak, Don  
Pederson, Myron N.  
Rinker, Ms. Ken  
Rochlin, Phillip  
Rosen, Ed  
Ross, Ric  
Sawka, Barbara  
Schmoll, Henry R.  
Schonberg, Harold C.  
Shanks, Dr. Gavin L.  
Shapiro, Burton J.  
Sheldon, Ted P.  
Shivers, Gary M.  
Simpson, Charles W.  
Smithson, Brian  
Snape, Roger  
Soederwall, Goeran  
Sommerfield, David  
Stinson, Susan  
Strong, Darrell G.  
Tancil, Paul  
Taverna, Nat  
Thalheimer, Gary  
Tongue, Ben H.  
Turco, Fred  
Turner, Patricia  
Voog, Norman J.  
Wallegghem, Robert Van  
Williams, John S.  
Willner, Steven L.  
Wolfe, Steven L.

## ARSC BOARD OF DIRECTORS MEETING

Library of Congress, November 3, 1990

Present: Barbara Sawka, President; Don McCormick, Immediate Past President; Mike Casey, Secretary; Susan Stinson, Treasurer; Richard Spottswood, Second Vice-President; Ted Sheldon, Member-at-Large and ARSC Journal Editor; J.F. Weber, Member-at-Large and Publications Committee; Phil Rochlin, Executive Director; Tim Brooks, Publicity and ARSC Awards Committees; Suzanne Stover, Fair Practices and Nominating Committees; Richard Warren, Grants Committee; David Sommerfield, Newsletter Editor; Elwood McKee, Finance Committee; Peter Shamberger, Washington Chapter; (Present for afternoon session:) Morgan Cundiff, Bruce Wilson, and Neil Ratliff from the University of Maryland.

## I. Call to order.

All seven Board members being in attendance, a quorum was present and the meeting was called to order at 9:15 a.m. by President Barbara Sawka.

## II. Immediate Past President's Report: Don McCormick.

Corrections to minutes requested by Marie Griffin have been completed and published.

Business from the Ottawa conference, including minutes from board meetings, has been completed.

## III. President's Report: Barbara Sawka.

Brenda Nelson-Strauss is now chair of the Membership Committee and Stephen Cisler has accepted the chair of the Broadcasting Committee.

## IV. Executive Director's Report: Phil Rochlin.

A written report was received and appears in the following section of this *Bulletin*.

## V. Treasurer's Report: Susan Stinson, Elwood McKee.

Ric Ross has agreed to join the Finance Committee.

After discussion of 1990 and 1991 budget and modification of some budget lines, the Board unanimously approved the preliminary 1991 budget.

## VI. Publications Committee Report: J.F. Weber.

Weber summarized the previous day's committee meeting, including Christine Hoffman's report on advertising (a written report was received and appears in the following section of this *Bulletin*), and David Sommerfield's work on designing a new format for the newsletter. The Committee decided to add the chair of AAA to the Publications Committee as it will be proposing future publications.

Weber also summarized Ted Sheldon's *Journal* report (a written report was received and appears in the following section of this *Bulletin*). The backlog of publishable articles is growing. At Sheldon's request, the Committee discussed setting an official term of office for the *Journal* editor and a process for formally evaluating this office. Weber suggests that the Board consider the roles of both the editor and publisher of the *Journal*, and the place where and means by which the *Journal* is published, in order to assure long-term continuity of the *Journal*.

## VII. Minutes.

The Board approved the minutes of the Board meetings in Ottawa before and after the annual conference in May, 1990.

## VIII. Technical Committee Report.

A written report was received and appears in the following section of this *Bulletin*.

## IX. ARSC Chapters Reports.

A written report summarizing recent activities was received by the Board from the Washington and Southern California Chapters. No written report was received from the Northern California Chapter.

## X. ARSC Awards for Excellence Committee Report: Tim Brooks.

Brooks discussed the process of electing members of the Awards Committee. The Board agreed that the chair of the Awards Committee will work with the Nominating Committee to generate nominees for these positions. A written report was received and appears in the following section of this *Bulletin*.

## XI. Publicity Committee Report: Tim Brooks.

A written report was received and appears in the following section of this *Bulletin*.

## XII. Broadcast Committee Report: Stephen Cisler.

A written report was received and read by Phil Rochlin.

## XIII. Grants Committee Report: Richard Warren.

A written report was received summarizing applications received and grants paid.

## XIV. Membership Committee Report: Brenda Nelson-Strauss.

A written report on preliminary designs and cost estimates for a new brochure was received.

XV. Discographic Access Committee Report: Garrett Bowles.

A written report was received documenting the committee's work on an updated version of the ARSC Cataloging Rules.

XVI. Nominating Committee Report: Suzanne Stover.

A written report was received summarizing the committee's progress in soliciting candidates for the 1991 ARSC Board elections.

XVII. Fair Practices Committee Report: Suzanne Stover.

A written report was received and appears in the following section of this *Bulletin*.

XVIII. Archives Committee Report.

Board discussed the possible transfer of the ARSC archive to the University of Maryland and received a report from Morgan Cundiff, Bruce Wilson, Neil Ratliff on services offered by the University of Maryland.

Board approved a motion instructing the President to develop an agreement with the University of Maryland at College Park regarding placement of the ARSC archives, taking into account Board members' comments, and to present such an agreement at a future Board meeting.

XIX. AAA Report: Don McCormick.

McCormick reported on the AAA meeting after the Ottawa conference.

A test tape of the MARC-tagged Rigler-Deutsch Index has run successfully in RLIN. The request for proposal for electronic conversion of the RDI was sent to 50 companies. The RDI subcommittee of AAA chose the proposal submitted by RLIN, the national bibliographic utility. The RDI will now be made available as part of the RLIN database.

Active work on the handbook for sound archives administrators has stopped for the time being with the exception of a few parts that may be published separately.

According to the newest bylaws, there is now an executive committee of AAA made up of six members elected for staggered three year terms.

The Committee drew up a list of priorities for potential publication. The Committee has selected an editorial team to work with authors of AAA publications and to implement a publications program in liaison with ARSC. All AAA publications will be submitted to ARSC for first refusal.

AAA members Barbara Sawka and Chris Paton put together a pre-conference workshop on sound recordings for the Society of American Archivists' 1990 annual conference. During the conference Sawka, Paton, and Brenda Nelson-Strauss presented papers at a session attended by approximately 75 people.

XX. Dealers Committee Report: Paul Mawhinney.

A written report was received documenting recent outreach activities and requesting clarification of the committee's charge, to which the President will respond.

XXI. Second Vice-President's Report: Dick Spottswood.

Spottswood reported on the status of the conference program for the 1991 annual conference.

XXII. Local Arrangements Committee Report: Chris Paton.

A written report was received and appears in the following section of this *Bulletin*.

XXIII. New Business.

Board discussed a proposal from the Australasian Sound Recordings Association (ASRA) for mutual affiliation with ARSC. The President will work with ASRA to draft such an agreement for later presentation to the Board.

XXIV. Adjournment.

The meeting adjourned at 4:50 pm.

**EXECUTIVE DIRECTOR'S REPORT**

November 1990

Let me begin, as I did in May, by noting that ARSC's publications program is still on track. This ought to be a given, but as we know, ARSC was plagued for so long by late *Journals*, that to see us on schedule brings us all great joy. Our thanks to Managing Editor Ted Sheldon, the *Journal* Editorial Board, our authors and columnists, the anonymous referees, and to our members who pay the bills, for making this possible.

Also made possible by them and by Editor David Sommerfield is our quarterly *ARSC Newsletter* which, as a one-man-show, he manages always to publish on time.

As this is an interim report, I will add only a summary of some of the statistics compiled by Joan and Elwood McKee, which Executive Committee members have already received.

On October 15, 1990, there were 994 members of ARSC, a drop of 22 from the 1016 total at the end of 1989. There are 720 individual members and 152 institutional members in the United States; with 70 individual mem-

bers and 37 institutional members abroad in 23 countries, including 40 in Canada, 14 in England, 10 in Germany, and 7 in Australia. The others have from one to four each.

Of those 994 members, 979 pay dues, 11 are exchange institutions, and 4 are honorary members. Four additional new members have joined in the last two weeks.

Respectfully submitted, Phillip Rochlin

**FINANCE COMMITTEE REPORT**

October 17, 1990

*Membership*

1990 data herein are as of October 15, 1990.

On October 15, 1990 there were 994 members of ARSC, as follows:

- 720 individual members in the U.S. (incl. 7 joint membshps.)
- 152 institutional members in the U.S.
- 70 individual members abroad
- 37 institutional members abroad, totalling
- 979 dues paying members on the rolls at the beginning of May 1990, plus
- 11 exchange institutions (2 abroad)
- 4 honorary members

*Ten-Year Summary*

	<b>1981</b>	<b>1982</b>	<b>1983</b>	<b>1984</b>	<b>1985</b>	<b>1986</b>	<b>1987</b>	<b>1988</b>	<b>1989</b>	<b>1990</b>
Individuals	561	638	661	732*	743	829	842	855	820	794
Institutions	<u>196</u>	<u>195</u>	<u>201</u>	<u>176*</u>	<u>193</u>	<u>202</u>	<u>203</u>	<u>201</u>	<u>196</u>	<u>200</u>
Totals	757	833	862	908*	936	1031	1045	1056	1016	994
Mbrs/yr	82	87	101	*	107*	95	88	93	82	53
Still mbrs	*	*	*	*	*	83	52	67	80	53
Resigned	57	53	101	*	79*	74	86	27	120	117
Reinstated	*	*	*	*	*	*	*	18	25	42

\* = Precise data not available. Of the 936 members as of 1985, 659 are still on the rolls; data from earlier years is not available.

As of October 15, 1990, 109 members are located abroad as follows: Argentina 1, Australia 7, Austria 2, Bermuda 1, Canada 40, Denmark 2, England 14, Finland 1, France 4, Germany (BRD) 10, Greece 2, Israel 1, Italy 2, Japan 4, Luxembourg 1, Netherlands 3, New Zealand 2, Spain 1, Sweden 4, Switzerland 3, Turkey 1, USSR 1, Venezuela 1.

*Financial*

Net charges as closing 10/15/90:		
Net back dues and charges owed as of 1/1/90	\$650.00	(38 mbrs)
Total 1990 dues charged	\$19,660.00	(983 mbs*)
*includes 4 who paid & resigned or died		
Surface postage charged addressees abroad	\$530.00	(106 mbrs)
Airpost surcharge to addressees abroad	\$125.00	(25 mbrs)
<b>Net Total Dues and Post Charges Entered</b>	<b>\$20,315.00</b>	
Less Prepaid dues and charges as of 12/31/89	\$2,420.00	(117 mbrs)
Less receipts entered to date (excluding bank interest and conference registration fees— which are not handled by us)		
<b>Dues and Fees</b>		
Prior years dues paid	\$715.00	
1990 dues paid (not incl prepaids from 1989)	\$15,990.00	
Advance dues paid	\$30.00	
Foreign postage fee paid	\$540.00	
Total Dues and Fees paid	\$17,275.00	
(Net Owed-Charges minus Prepaids & Recpts)	\$1,250.00	
(Plus Current Prepaids)	\$220.00	
(74 Members — 7.5% — currently owe)	\$1,470.00	

**Other**

Gifts	\$5,495.00
includes 98 Sustaining Members (list attached)	
Miscellaneous	\$3,121.40
Treasurer provided breakdown in deposit reports	
Total Receipts Entered in ARSC Account	\$25,891.40

Note: This report does not reflect the transactions of the restricted-use ARSC/AAA account; see the AAA Committee report.

This is the first time since we undertook responsibility for receivables that outstanding charges have dropped below 10%.

Respectfully submitted, Joan & Elwood McKee, Finance Committee

**ARSC PUBLICATIONS COMMITTEE/ADVERTISING REPORT**

October 15, 1990

**Outreach Efforts**

A summer mailing to 128 addresses reminded potential advertisers of the upcoming fall issue of the *Journal*. The list was expanded to include several small/independent record labels and publishers who might be interested in reaching our membership (see list over). From this mailing, several sample issues were requested by those who are not familiar with the *Journal*; a membership brochure was inserted into each copy as well.

The NOTES and other exchange campaigns have not run, since we are still having some production problems. These should be solved with this issue, and further exchange outreach will be done after.

**ARSC Classified Advertising**

The July 1990 issue of the *Newsletter* brought in \$25.50. The October issue will have only two classified ads, one of which was sent directly to David (projected income probably no more than \$15.00).

**ARSC Journal Advertising**

Volume 21, No. 2 will include six pages of advertising plus one cover. This consists of nine paid ads, one correction, one house ad, and one "freebie" in exchange for a review copy of a very expensive book, for a total of 12 advertisements. Billings will be done when the issue appears.

Enclosed is a revised draft of the ARSC publications ad, which has not yet run. If there are no more corrections, I will run it in the spring issue.

**Other**

Since Greenwood Press has not requested insertion of their flyer since the "new" *Journal* has appeared, the letter denying such privilege has not gone out. OK?

The ARSC Treasurer's Report still does not accurately reflect advertising revenues. This came up as a question from the floor at the Ottawa meeting, after which I was asked to provide detail of current revenues and billings between the two publications. Has anything been done in this area?

**ARSC JOURNAL ANNUAL REPORT**

October 26, 1990

The *ARSC Journal* has been published during 1990 from editorial offices at the Miller Nichols Library, University of Missouri-Kansas City. The Managing Editor has been assisted by Assistant Editors Linda Lancaster (through August 10, 1990) and Jared Smith (beginning August 11, 1990), and by the staff of the University Libraries. Our new Assistant Editor, Jared Smith, is a junior studying English and Education. He brings a strong knowledge of computers to the Editorial Office, the result of which is the delivery of Vol. 21:2 to the printer two weeks ahead of schedule and with much less agony and grief for all involved. Printing, binding, wrapping and mailing of *Journal* issues takes place at the Lowell Press, Kansas City, Missouri.

Volume 21, No. 1 was published in May, 1990, and Volume 21, No. 2 is now in press and will appear in November, 1990. Volume 21:1 was a 208-page issue, and 21:2 will be 160 pages, making a volume of 368 pages, or an equivalent of 585 pages in the "old" style. I believe that the quantity of material which has appeared in volumes 20 and 21 clearly indicates that ARSC members are getting significantly more material, as they have a right to expect from the increased dues they have agreed to pay. In addition, I believe that the quality of material published is fairly solid, though, of course, we will continue to address the need to further strengthen both content and balance within issues. Happily, the *ARSC Journal* is now published on schedule twice each year in accord with the wishes of the ARSC Board.

The fall issue, Vol. 21:2, will include the second half of Edward Young's "Serge Koussevitzky: A Complete Discography," along with Ray Wile on the Volta Laboratory, Ernst Lumpe on pseudonymous performances, and a



summary of "fair use" practices of sound archives. In addition, the issue contains 11 book reviews, 7 sound recording reviews, and Tim Brooks' "Current Bibliography." The issue ends with the *ARSC Bulletin*, No. 23, Part 2 (1990).

Currently, four articles are awaiting publication, and we are beginning to build a small backlog. Still, the turn-around between date of first submission and publication averages about eight months, a rather remarkable performance for a semi-annual journal (some music journals have a turn-around time of more than three years). Nonetheless, the editor very much needs to receive more submissions, especially discographies and articles on technical matters. We continue our efforts to improve the balance in each issue, but need more submissions to reach that goal.

During the next six months, the Managing Editor will review the composition of the Editorial Board. At least one member has indicated a desire to end his term of office, and non-performance may cause others to be removed. Members of the ARSC Board will be contacted for nominations to vacant positions, and any assistance is greatly appreciated.

**Finances**

The following costs have been incurred in the publications of the ARSC Journal, including the ARSC Bulletin. Costs chargeable in this fiscal year (1990) are associated with Vol. 20:2 (December, 1989), Vol. 21:1 (May, 1990), Vol. 21:2 (November, 1990) issues, and with the operation of the editorial office as of October 18, 1990. Asterisks mark figures that have not been paid yet.

Printing, binding, wrapping, mailing:

Vol. 20:2 (96 pages)	4,810.80
Vol. 21:1 (208 pages)	8,853.38
Vol. 21:2 (est. 160 pp.)	6,400.00
Postage*	235.84
Telephone*	94.15
Photocopy*	12.99
TOTAL	\$20,407.16

**Budget Request**

At the fall 1989 meeting of the Board of Directors, the Managing Editor requested \$18,640.00 for the year to publish three issues during calendar year 1990 (Vol. 20, No. 2; Vol. 21, No. 1; and Vol. 21, No. 2). Assuming that the costs of three issues of the *ARSC Journal* are paid in fiscal 1990, the Managing Editor requests \$13,900.00 for fiscal year 1991. This amount will be supplemented by the University of Missouri in the amount of \$10,200.00 for staffing the Assistant Editor position. Thus, the budget allocation for the *ARSC Journal* in fiscal year 1991 is as follows.

*Income:*

ARSC	\$13,900.00
Univ. of Missouri	\$10,200.00
TOTAL	\$24,100.00

*Expenses:*

Vol. 22:1	\$6,500.00
Vol. 22:2	6,500.00
Postage/photocopies/telephone	700.00
<i>Bulletin</i> expenses	200.00
Assistant Editor wages	10,200.00
TOTAL	\$24,100.00

**Personnel**

The Managing Editor has asked the Publications Committee to develop appropriate mechanisms to govern the term of office of the Managing Editor. He has recommended that a term of three years, renewable, be instituted to allow both editors and the association more flexibility to plan the future of the *ARSC Journal*. Moreover, the Managing Editor is requesting that at least every three years the association conduct a formal review of the *ARSC Journal* to determine how it can better serve members. Hopefully, these measures will be acted upon favorably, and will further strengthen the *Journal* and the association.

It appears that the issues produced in 1990 have been well received. Comments contained in correspondence and conveyed by word-of-mouth indicate that the *Journal* is having a positive influence on the retention of new

and current members, and that the Association is being portrayed positively. Moreover, advertising services and revenues have begun to rise, with the forthcoming Vol. 21:2 containing six pages of ads plus one cover. Every effort should be continued to strengthen the *ARSC Journal* as one of the major voices of the association.

Members are encouraged to send or call in comments to Ted Sheldon, Managing Editor, at any time.  
Respectfully submitted, Ted Sheldon, Managing Editor

### ARSC TECHNICAL COMMITTEE REPORT

Fall 1990

The Technical Committee continues to work in cooperation with parallel committees in IASA, UNESCO, the AES and ANSI. The intentional overlap has, in my opinion, produced the collaboration necessary for advancing the agenda of technical concerns related to sound preservation.

The Joint Technical Symposium held in Ottawa, May, 1990 was well attended by ARSC members. Don McCormick was right in pointing out that dual membership in both IASA and ARSC often led to misleading registration figures; i.e. a number of ARSC members inadvertently were listed only under the IASA column. The feedback on that event has been extremely good. The planners recognize that the additional expense was an understandable impediment for many to attend. There was no simple solution to the problem. Our cup runneth over in Ottawa - but we hope on balance ARSC benefitted by the juxtaposition of the JTS.

In our role in the UNESCO Technical Coordinating Committee (TCC), I am very pleased to announce that this group is very close to finishing a guide to technical equipment considerations for sound, film and television archives. The TCC met in Syracuse, Oct 24-26, 1990, and reviewed and critiqued drafts of the guide. The guide is not a methodology handbook, although some of that information is evident, but rather a basic information resource aimed at specifying minimal technical facilities appropriate for establishing an audio/visual archive.

Through this report I am requesting that AAA and the TCC exchange notes on related work; i.e. glossary, bibliography, and storage and handling. A review by each group of the other's work may prove worthwhile in creating a collaborative product or at least avoid duplicative effort.

The AES Standards Subcommittee for Audio Preservation and Restoration met in Los Angeles Sept 19-20, 1990 at the Capitol Records Building. Momentum in the group is continuing with new participants including CBS Records, CBS Research, Capitol/EMI Records, Disney Corporation, Paramount Pictures, The Society of Preservation of Film Music, and Kodak.

Highlights included: a new product from Kodak called Cinema Digital Sound; descriptions of the preservation problems of Disney, Paramount, CBS, and EMI; and a major push toward quantifying magnetic tape to be used for long term preservation. CBS also indicated that their studies regarding two major commercial noise reduction processes were unacceptable to them for preservation purposes.

The ANSI/AES Joint Technical Commission (JTC) met Oct 29-30 1990 in the Kodak Marketing Center in NYC. This group, too, grows stronger. The Transfer task group built on the efforts of the AES group and furthered the quantification of magnetic tape. The Optical Systems task group has a "straw-man" document for accelerated aging tests. This model will be important for all current and proposed media. The Storage and Handling task group is also close to completing a comprehensive document suitable for proposal as an ANSI standard for magnetic materials. Morgan Cundiff chairs that group and can provide further details.

Sorry I could not be in attendance.

Bill Storm

### AWARDS COMMITTEE REPORT

October 25, 1990

The "easy part" of the ARSC Awards process—haggling over the rules, and choosing committee members—is complete. The real challenge will come during the next six months, as we attempt to make the program work and hopefully fulfill the purposes set forth in the founding document.

As noted in the Publicity Committee Report, a "fact sheet" has been prepared and initial publicity has gone out. This winter I anticipate taking the following steps: (1) placing an appeal for nominees in the *ARSC Newsletter*; (2) publicizing the awards in the next regular ARSC press release; (3) sending a letter (in some cases enclosed with the press release) soliciting nominations to the editors of each of the principal research journals and publishers in the field. Possibly an invitation for nominations could be included with the December dues notice as well.

Some nominations have been received, as the result of prior publicity. Board members are also urged to suggest nominees.

The Board also needs to propose two candidates for each of the open seats on the 1991-1993 Awards Committee, for inclusion on the Spring 1991 election ballot. Candidates may include current members of the committee if the Board desires.

Respectfully submitted, Tim Brooks

#### **PUBLICITY COMMITTEE REPORT**

October 25, 1990

A national press release was issued on June 20, 1990, publicizing the new ARSC Awards for Excellence in Historical Recorded Sound Research and the latest two recipients of ARSC Grants. Included with the release was a "Fact Sheet" on the Awards; this can also be used to respond to future inquiries.

The Awards portion of the release appeared in *Goldmine*, the *New Amberola Graphic* and *In The Groove*, among other publications.

There are currently 100 addressees on the ARSC Publicity Mailing List, including ten overseas.

Respectfully submitted, Tim Brooks

#### **FAIR PRACTICES COMMITTEE REPORT**

November 3, 1990

The Fair Practices Committee of ARSC last met in May at the ARSC Annual Conference in Ottawa. At that meeting, the Committee decided to summarize the results of the Fair Use Survey we distributed in the Fall for publication in the *ARSC Journal*. Responses from 111 private collectors and 29 institutional representatives were included in this summary. An article based on these results has been prepared and submitted to the *Journal* Editor, and is scheduled to appear in the next *Journal* issue.

The session on "Copyright and Fair Use" at the ARSC Conference in Ottawa was greeted with enthusiasm, and a number of interesting questions and concerns were raised at that time. The *Journal* Editor expressed interest in publishing an article based on the material discussed at this session. I contacted the three lawyers who participated in the panel presentation. Charlotte Roederer and David Basskin responded that although their schedules are very busy, they would be interested in contributing to a joint symposium-style article on copyright and sound recordings. Wanda Noel agreed to write an introduction to precede Ms. Roederer's and Mr. Basskin's views. We are hoping to have a draft prepared by February, which we will submit to the *ARSC Journal* this spring.

Based on the suggestions of ARSC members in the fair use questionnaire, we decided to pursue the idea of preparing information on state copyright laws as they pertain to sound recordings. Richard Warren contacted the Recording Industry Association of America to discuss the possibility of publishing in the *Journal* either a supplement to a previous summary of state copyright laws prepared by the RIAA, or complete updated version. Richard is waiting for an official response from the RIAA, on this matter, which will determine our next course of action.

Respectfully submitted, Suzanne Stover (Chair), Richard Warren, Martin Bryan, Karen Landahl

#### **LOCAL ARRANGEMENTS COMMITTEE REPORT**

October 15, 1990

As of this writing local arrangements plans for the 1991 ARSC meeting are proceeding smoothly. The downtown Comfort Inn hotel has been chosen to provide lodging for ARSC registrants. The hotel is convenient to the GSU campus (by a short subway ride or on foot). Room rates for either single or double rooms will be \$59 plus tax.

Meeting space for ARSC sessions, the Executive Committee meeting and other committee meetings has been reserved in the University Conference Center. Sessions on the first day of the meeting will be held in the Recital Hall of the GSU School of Music.

Plans for extra-curricular activities and the banquet are also underway. The faculty of the GSU library look forward to hosting the event, and to welcoming ARSC members to Atlanta.

**MEMBERSHIP DIRECTORY REPORT**

October 25, 1990

The Board is requested to confirm that a Membership Directory will be funded in 1991. If so, I propose to take the following steps:

- a. Produce a draft entry for each member, based on the information now on file. This would be enclosed with the December dues notice. (The one-third of all members with no information on file would be sent a questionnaire instead.) This approach was quite successful in 1987 and 1989.
- b. Update the file, and establish a cut-off for submissions which would be no later than the Atlanta Conference.
- c. Produce fair copy by June 1991. Printing could be handled either in Washington (cheaper but slow) or in Kansas City (more expensive but faster and possibly classier looking). Estimated page count is 175-200. The *Journal* Editor is requested to obtain cost estimates for printing. Cost of prior Directories was approximately \$4400 in 1987 (150 pp.) and \$4500 in 1989 (175 pp.), the latter consisting of \$200 for data input and \$4300 for printing. Both were printed in Washington.

Respectfully submitted, Tim Brooks

**AAA SPECIAL PUBLICATIONS ACCOUNT REPORT**

October 30, 1990

*Income*

Grant Funds	\$4,150.00
Preservation Planning Study Sales	\$9,267.98
Bank Interest Earned	\$330.54
Total Income	\$13,748.52

*Expenses*

Printing & Copy	\$5,746.34
Postage	\$1,642.06
Handling Charges	\$1,050.00
Supplies	\$178.02
Bank Charges	\$54.94
Total Expenses	\$8,671.36
Income minus Expenses	\$5,077.16
Bank Balance 10/19/90 per statement	\$5,077.16

Respectfully submitted, Elwood A. McKee, Ex. Sec. AAA

Please Note: Copies of written committee reports are available from the Executive Director.