
ARSC BULLETIN NUMBER 25, PART 2 (1992)

Holly Mockovak, Secretary

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May 1992

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May 1992 (Includes Board Members and Committee Chairpersons)

Standing Committees

(Chairpersons are voting members of the Executive Committee but not of the Board of Directors)

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 (412) 367-7330

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LOCAL ARRANGEMENTS

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 Harold Washington Branch
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NOMINATING

Leslie Waffan
 (address above)

1992 SUSTAINING MEMBERS

Richard L. Benson
 David A. Budd
 A. N. Campbell, Jr.
 Lady Cyril Cane
 Francis Goelet
 Edwin G. Goldstein, M.D.
 Lewis Morris Hall
 David Hamilton

ASSOCIATED AUDIO ARCHIVES

Don McCormick, Chair
 (address above)

BROADCAST COLLECTIONS

(vacant)

Dr. Garrett H. Bowles

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 La Jolla, CA 92093-0175
 (619) 534-2759

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 Historical Sound Recordings
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 Box 1603-A, Yale Station
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MEMBERSHIP

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 Southern Folklife Collection
 Univ. of North Carolina, Chapel Hill
 CB#3926, Wilson Library
 Chapel Hill, NC 27599
 (919) 962-1345

PUBLICITY

Tim Brooks
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Warren W. Keats

Florice Whyte Koven
 Richard Kummins
 John Wallace Lambert
 Paul C. Mawhinney
 Manuel Morris
 Barbara Sawka

ARSC BOARD OF DIRECTORS MEETING

Sibley Music Library, Eastman School of Music, April 22, 1992

Present: Barbara Sawka, President; Don McCormick, Chair, Associated Audio Archives; Martin A. Silver, First Vice-President and President-Elect; Brenda Nelson-Strauss, Second Vice-President, Program Chair, and Chair, Membership Committee; Manuel Morris, Treasurer; Holly E. Mockovak, Secretary; Elwood McKee, Member-at-Large and Member, Finance Committee; Leslie Waffan, Member-at-Large; Phillip Rochlin, Executive Director; Jerome F. Weber, Chair, Publications Committee; Richard Markow, Archives Committee; Tim Brooks, *Directory* Editor, and Chair, Awards for Excellence and Publicity Committees; David Sommerfield, *Newsletter* Editor; Suzanne Stover, Chair, Local Arrangements and Fair Practices Committees.

I. Call to order.

A quorum of the Board being in attendance, the meeting was called to order at 9:18 a. m. by President Barbara Sawka.

II. Minutes.

The minutes of the May 15, 1991 Board Meeting (Atlanta) stand approved as printed. Corrections to the Minutes of the October 26, 1991 Board Meeting (Washington, D.C.) occur in Section V. (Treasurer's Report): delete "Manuel Morris... with IRS code." and add "Maintenance of ARSC's financial records will be adjusted, as feasible, to track the line-by-line entries of IRS Form 990EZ. The Treasurer also reported that filings of past-due IRS returns have been made and correspondence with IRS is in progress to quash late-filing penalties." Delete "Les Waffan ... second signer." and add "Les Waffan was authorized by the Board to be alternative signer of checks for ARSC at such times as Mr. Morris is unavailable to do so."

III. President's Report: Barbara Sawka

Barbara Sawka noted with regret the recent resignations of the following committee chairs: Bill Storm, from the Technical Committee; Brenda Nelson-Strauss, from the Membership Committee; Harold Heckendorn from the Finance Committee and as Archivist; and Steve Cisler, from Broadcast Collections. New appointees are being sought, and Harold Heckendorn has agreed to continue as Archivist while Leslie Waffan works with the University of Maryland on the transfer of ARSC's archives. Negotiations with Conference Tapes have concluded, with cassette copies having been sent to Harold Heckendorn and the master reels having become part of the archives. In her capacity as President of ARSC, Sawka spoke in march at the First International Meeting of the Society for the Preservation of Film Music and will explore further contacts between ARSC and that organization. Sawka has also conferred with the president of the Midwest Archives Conference about the possibility for some joint program sessions in the 1993 ARSC Conference. Sawka noted the importance of publicizing information such as the loading of the Rigler and Deutsch *Index* into RLIN, and the continuing importance of membership outreach in general. The final report of the successful Audio Preservation Seminar and final delivery of the video tapes are expected soon and plans for dissemination of that information are being developed.

IV. Executive Director's Report: Phillip Rochlin

A written report was received and appears in the following section of this *Bulletin*.

V. Treasurer's Report; Budget; Finance Committee Report: Manuel Morris, Elwood McKee

Manuel Morris submitted a detailed income/expense statement as of March 20, 1992 and a proposed 1992 Budget. After some discussion of the current and proposed budgets, and the modification of some proposed lines, the Board unanimously approved the 1992 Budget; the income/expense summary, as amended on April 22, 1992, appears in the following section of this *Bulletin*. Morris distributed a draft statement on reimbursement policy; after discussion some refinements were proposed and the Board agreed to adopt the statement in its draft form in the interim until the final version is achieved. Morris has supplied the IRS with numerous details on returns from earlier years as part of an effort to clarify and reconcile past and current record-keeping and reporting. Elwood McKee's report on current membership, dues, and related income and charges appears in the following section of this *Bulletin*. President Sawka acknowledged the hard work and close coordination of effort between the Treasurer and Finance Committee.

VI. *ARSC Journal* Managing Editor's Report: Ted Sheldon

A written report was submitted and appears in the following section of this *Bulletin*.

VII. ARSC Publications Advertising Editor's Report: Charles J. Haddix

A written report was submitted and appears in the following section of this *Bulletin*.

VIII. *Newsletter* Editor's Report: David Sommerfield

A written report was received in which the efforts of Manuel Morris and Elwood McKee toward reducing production costs of the *Newsletter* were acknowledged. Sommerfield urged committee chairs and officers to use the *Newsletter* as an instrument of information dissemination for the membership.

IX. Technical Committee Report: Bill Storm

Sawka reluctantly accepted the resignation of Bill Storm as Chair and extended thanks for his work on the committee.

X. Chapter Reports

No written reports were received. Elwood McKee has drafted a new set of By-Laws for the Washington Area Chapter, and thanked the Library of Congress for providing meeting facilities for that Chapter's excellent programs.

XI. Grants Report: Richard Warren

A written report was received in which the committee's activities were outlined. The board approved the committee's recommendation for a 1992 award to be announced at the annual business meeting. Warren reported Louise Spear's intention to resign after six years of service on the committee, and he expressed his thanks for her assistance.

XII. Fair Practices Committee Report: Suzanne Stover

A written report was received. The committee's newest member is David Hoehl.

XIII. 1992 Local Arrangements Committee Report: Suzanne Stover

Suzanne Stover noted that 72 have pre-registered for the conference and that local publicity coverage has been good.; staff at the Eastman school will provide conference taping services.

XIV. Membership Committee Report: Brenda Nelson-Strauss

Noted with sadness were the recent deaths of Mrs Bernice Hall, wife of member David Hall, and of ARSC members Steven Cisler and Martin Williams. A written report was submitted in which the committee's work with the new membership brochure and exchange advertising were detailed. Nelson-Strauss announced her resignation from the committee in order to devote more attention to planning the 1993 conference program and co-chairing local arrangements.

XV. Second Vice-President's Report: Brenda Nelson-Strauss

The 1992 Conference Program was very full due to the many submissions generated by the members. Suggestions for the 1993 conference are now solicited. A written report was submitted.

XVI. 1993 Local Arrangements Committee Report: Brenda Nelson-Strauss

A written report was submitted in which planning for a joint conference with the Midwest Archives Conference (MAC) was described. The local arrangements committee includes Jeannette Casey, Chair, and Richard Schwegel (both of the Chicago Public Library) and Nelson-Strauss liaison (MAC). The conference hotel will be the Bismarck and rates will be \$58 single, \$68 double, and \$78 triple; dates will be May 12-15, 1993.

XVII. Archives Committee: Richard Markow

A written report was submitted in which the status of the ARSC conference cassette masters was described. Markow and the Board discussed the steps which would be necessary if the cassettes are to become systematically available for purchase; Sawka, Brooks, and Markow will work further on permissions and consolidation of information.

XVIII. Associated Audio Archives Reports: Don McCormick, Chris Paton, Gerald Gibson

Written reports were submitted by McCormick, Paton and Gibson. Paton's summarizes AAA-related activities in the mainstream archives community, and Gibson's reports on Library of Congress developments as they interest ARSC and its AAA committee. McCormick's appears in the following section of this *Bulletin*.

XIX. IASA Report: Gerald Gibson

A written report was submitted and appears in the following section of this *Bulletin*.

XX. Awards for Excellence Report: Tim Brooks

A written report was submitted and appears in the following section of this *Bulletin*.

XXI. Broadcast Collections Committee; Discographic Access Committee

No written reports were received from these committees

XXII. Dealers Committee Report: Paul C. Mawhinney

A written report was submitted confirming Mawhinney's commitment to cultivating contacts among private collectors, dealers, and the association.

XXIII. Publicity Committee Report: Tim Brooks

A written report was submitted in which the committee's activities were summarized. While there is evidence that some publicity efforts are succeeding and the mailing list has grown to 100 addresses, Brooks welcomes suggestions for additional contacts who might publish news about ARSC.

XXIV. Old Business.

Discussion continued on specific issues of membership growth and retention.

XXV. New Business.

Elwood McKee read a draft of a resolution to confer honorary membership on Harold Heckendorn; the resolution was adopted and will be presented to the full membership at the Business Meeting. President Sawka will write the

Ledler Foundation on behalf of the Association regarding the matter of their recent fire. Manuel Morris led discussion regarding possible changes in location and distribution of the *Journal* and *Newsletter*. Sawka and Morris will pursue issues relating to the possible establishment of an electronic forum for ARSC and any other interested participant. A Nominating Committee to recruit a solid slate of candidates for the fall elections will be elected at the annual business meeting. President Sawka will work with President-Elect Silver to ensure a smooth transition of responsibilities. Elwood McKee led an enthusiastic round of applause for Sawka who is nearing the end of her term.

XXVI. Adjournment.

The meeting was adjourned at 3:58 p.m.

**ARSC ANNUAL BUSINESS MEETING
Eastman School of Music, April 25, 1992**

I. Call to order.

The meeting was called to order by President Barbara Sawka at 4:15 p.m. Sawka led the membership in a round of applause for ARSC's conference organizers, Brenda Nelson-Strauss, Suzanne Stover, and the members of the Eastman School community.

II. Minutes.

The minutes of the Annual Business Meeting of May 18, 1991, stand approved as written.

III. President's Report: Barbara Sawka

See under the President's Report, ARSC Board of Directors Meeting, April 22, 1992.

IV. Nominating Committee

Three members, Chuck Haddix, Les Waffin, and Richard Spottswood, were elected to the Nominating Committee which is charged with preparing a slate of candidates for the fall elections.

V. Executive Director's Report: Phil Rochlin

Rochlin noted that it is important to keep up with dues; should dues fall in arrears, receipt of publications will be suspended although members will not be dropped from the roles. See also the Executive Director's written report following in this *Bulletin*, which was read aloud for the membership.

VI. Finance Committee Report, Treasurer's Report: Elwood McKee, Manuel Morris

McKee reviewed current membership statistics, noting there was still a significantly high number of unpaid membership dues. Morris summarized the budget and fielded questions pertaining to it from the membership. For details, see the written reports following in this *Bulletin*.

VII. Second Vice-President's Report: Brenda Nelson-Strauss

Nelson-Strauss led the membership in acknowledging the presenters who made this year's conference such a success. Next year's conference will be held May 12-15, 1993 in Chicago; the hotel will be The Bismarck. Topics for next year's program are now being sought. The meeting will occur jointly with the Midwest Archives Conference, which group Nelson-Strauss is a member and with which she'll act as ARSC liaison.

VIII. 1992 Local Arrangements Report: Suzanne Stover

There were 92 registrants at this year's conference. Stover led the membership in acknowledging the contributions of the Sibley Music Library and of the technical and taping support provided by the Department of Recording Arts and Services.

IX. Fair Practices Committee Report: Suzanne Stover

The committee continues work on a state-by-state compendium of copyright laws pertaining to sound recordings. Attention was called to an article on the copyright status of historical recordings to be published in the *ARSC Journal*, Volume 23, No. 1 (Spring 1992). David Hoehl is the newest member of the committee.

X. Publications Committee Report: J. F. Weber

The work of past *Journal* editors David Hall, Gerald Gibson, and Michael Gray, was acknowledged; Ted Sheldon's current editorship continues to enhance the publication even more. Appreciation was also expressed to *Newsletter* Editor David Sommerfield, Advertising Editor Chuck Haddix, *Directory* Editor Tim Brooks, and Editorial Assistants Jared Smith and Pat Payne.

XI. *ARSC Journal* Editor's Report: Ted Sheldon

Sheldon solicited the membership's comments on the *Journal*, including reaction to inclusion of photography and the "Recordings Received." The key contributions of Jared Smith and Pat Payne in managing the production were heartily acknowledged. See the written report in the following section of this *Bulletin*. President Sawka acknowledged the Library of the University of Missouri at Kansas City for its financial support of the *Journal*.

XII. Technical Committee Report; Chapter Reports

Sawka reported that the Technical Committee is in transition and is currently without a chair; no written reports from the chapters were received.

XIII. Associated Audio Archives Committee Report: Don McCormick

See the written report in the following section of this *Journal*, and the written report in the *Bulletin* section of the Spring 1992 issue of the *ARSC Journal*, Volume 23, No. 1. The committee will meet in full session on Sunday, April 26. The contributions of former AAA Executive Secretary Elwood McKee and of Treasurer Manuel Morris were acknowledged.

XIV. Awards Committee Report: Tim Brooks

The awards are growing in their visibility and two of the nominees flew in for the awards ceremony this year.

XV. Grants Committee Report: Richard Warren

A replacement for Louise Spear, who recently resigned from the committee after six years' service, is being sought. B. Lee Cooper is the latest recipient of an ARSC Grant; the grant will support initial gathering of bibliographic and discographic information on the early years of black harmony groups for a project to trace the role of such groups in providing social and cultural models for the integration and economic success of minority performers in the American recording industry.

XVI. IASA Report: Gerald Gibson

President Sawka read the written report submitted by Gerald Gibson to the membership. Its full text follows in this *Bulletin*.

XVII. 1992 IASA/ASRA Conference Invitation: James McCarthy

James McCarthy of ASRA (Australian Sound Recordings Association) distributed conference materials for the September 1992 Conference of IASA/ASRA in Canberra, Australia.

XVIII. Old Business

No old business.

XIX. New Business

Elwood McKee read a resolution in which honorary membership will be conferred on Harold Heckendorn. The resolution passed unanimously and with enthusiasm. Phil Elwood memorialized jazz historian, critic, and ARSC member Martin Williams who died on April 13th, 1992. Barbara Sawka turned over her presidency to Martin Silver, and graciously thanked the membership, committee and Board members for their support and hard work. Martin Silver spoke of his interest in continuing to cultivate dialogue with the membership, and announced the following appointments: Steve Ramm, to Chair, Finance Committee and Steven Smolian, to Chair, Technical Committee. Silver also announced that David Sommerfield has agreed to continue as Editor of the *Newsletter* and that Garrett Bowles has agreed to continue as Chair of the Discographic Access Committee. He hopes to announce the new Membership Committee Chair soon.

XX. Adjournment

The meeting was adjourned at 5:40 p.m.

EXECUTIVE DIRECTOR'S REPORT

April, 1992

Another year has passed, and we are now in the midst of our 26th Anniversary Conference.

Our publications program is still on track, and my thanks go to Ted Sheldon and his team including the *ARSC Journal* Editorial Board, and to David Sommerfield who continues his one-man *ARSC Newsletter* operation. Unfortunately, Tim Brooks has had to resign his editorship of the *ARSC Membership Directory*, but he is still compiling his "Current Bibliography" column for the *Journal* and chairing the Blue Ribbon Awards Committee and the Publicity Committee.

We will hear about some of our other activities during the course of this Annual Meeting, and summaries of others will appear in the *Bulletin* section of the *Journal*.

In my own operation, the Executive Director's Office, my personal thanks go again to Joan and Elwood McKee who, among other ARSC activities, process all of our dues payments, depositing them and most of our other funds, and keeping the membership records up-to-date. Without their prodigious efforts, ARSC would be unable to function as efficiently as it does.

Their membership statistics are once again attached to the 1992 ARSC budget, and in the interest of brevity, I will resist summarizing them here.

Finally, my special thanks to our new Treasurer, Manuel Morris, who this past year devoted numberless hours to putting ARSC's finances in order.

Respectfully submitted, Phillip Rochlin

TREASURER'S REPORT

April 22, 1992

Statement of Income and Expense

	Actual	1991 Budget	1991 Budget		1992 To Date	1992¹ Budget	1992² Budget
Carry-over balances ³		10939	6540		16815.43	10000	10000
Receipts							
Dues, current	22430		24000	17341.00		21000	19800
Dues, arrears/advanced	3914		3000	976.00		3000	3000
Postage supplement	697		550	450.00		500	500
Total dues	27041	27041	27550	18767.00	18767.00	24500	23300
Gifts and Grants		13603	2000		1889.00	2000	2000
Sales: back issues	544		500	105.60		500	500
Sales: cataloging rules	101		100	33.00		100	100
Sales: planning studies	1308			158.43			
Sales: Pickett, Lemcoe				500.00			
Total sales	1953	1953	600	797.03	797.03	600	600
Conference proceeds		4437	500		0.00	500	500
Advertising		1405	1100		1020.50	1400	1400
Interest		1042	800		168.04	800	800
Other receipts		1089	2525		-1.00	1000	1000
Total, all receipts		50570	35075		22640.57	30800	29600
Total, incl. carry-over		61509	41615		39456.00	40800	39600
Expenses							
Conference		1574				0	0
Publications: <i>Journal</i>	8922		15800	5913.98		16800	16800
Publications: <i>Newsletter</i>	1942		2500	428.08		2500	2500
Publications: <i>Membership Directory</i>	5028		5600			2200	2200
Publications: other	4666			525.24		0	150
Total, publications	20559	20560	23900	6867.30	6867.30	21500	21150
Administration		5128	5500		802.51	4500	4500
Grant awards		1000	1500		500.00	1500	1000
Committees: AAA		15982	2000		1035.98	4500	1100
Committees: Awards	252			36.51		500	500
Committees: Discographic Access				0.00		100	4000
Committees: Membership							175
Committees: Publicity	198			0.00		200	200
Total (less AAA)	451	451	600	36.51	36.51	800	4375
Conference tapes					546.00		550
Total expense, 1991		44694	33500		9788.30	32800	33175
1991 end-of-year balance (inc-exp)		16815	8115				
1992 balance as of 03/20/92					29640.70		
1992 anticipated year-end balance						8000	6425 ⁴

¹ Tentative 1992 budget approved by the ARSC Board at their October 1991 meeting.

² 1992 budget approved by the ARSC Board at their April 22, 1992 meeting.

³ Does not include petty cash of \$100.

⁴ Includes \$2440 AAA Committee-restricted funds.

FINANCE COMMITTEE REPORT

April 14, 1992

Membership

1992 data herein are as of April 13, 1992.

There are 929 members of ARSC, as follows:

- 648 individual members in the U.S. (incl. 9 joint memberships)
- 149 institutional members in the U.S.
- 80 individual members abroad
- 37 institutional members abroad, totalling:
- 914 dues paying members on the rolls on this date, plus
- 11 exchange institutions (2 abroad)
- 4 honorary members
- 929 total (includes 15 Sustaining Members)

Ten-Year Summary

	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992
Individuals	661	732*	743	829	842	855	820	802	776	732
Institutions	201	176*	193	202	203	201	196	204	202	197
Totals	862	908*	936	1031	1045	1056	1016	1006	978	929
Members joined	101	*	107*	95	88	93	82	60	51	35
Members retained	*	*	*	71	38	54	50	42	50	35
Members dropped	101	*	79*	74	86	27	120	117	67	108
Members reinstated	*	*	*	*	*	18	25	43	14	21

*Precise data not available

Of the 936 members as of 1985, 589 are still on the rolls; data from earlier years are not available.

The 119 members abroad include: Argentina, 1; Australia, 9; Austria, 2; Bermuda, 1; Canada, 41; Denmark, 3; Great Britain, 16; Finland, 1; France, 6; Germany, 13; Greece, 1; Indonesia, 1; Israel, 1; Italy, 1; Japan, 4; The Netherlands, 2; New Zealand, 2; Puerto Rico, 2; Russia, 1; Sweden, 4; Switzerland, 2; Turkey, 1; The Ukraine 1; Venezuela, 1.

Financial

Figures do not include other than dues and postal charges receipts; all other receipts are in the ARSC Treasurer's report.

Charges Entered During 1992

Net Total 1992 dues charged to date	27,420.00	(914 members)
Surface postage charged, addresses abroad	570.00	(114 members)
Airport surcharge, addresses abroad	170.00	(34 members)
Plus Dues and charges owing as of 1/1/92	847.95	(29 members)
Total Charges for 1992	29,007.95	

Receipts From Membership Charges

Prior years dues paid in 1992	892.00
1992 dues paid (less prepayments from 1991)	18,631.00
Advance dues paid in 1992	234.00
Foreign postage fee paid in 1992	555.95
Total Dues and Fees received in 1992	20,312.95

Other Credits Against 1992 Charges

Prepaid charges as of 12/31/92	3,864.00	(126 members)
Less post-1992 prepayments as of 4/14/92	374.00	(17 members)
Less 1991 charges paid in 1992	60.00	(2 resigned members)
Net Credits	3,430.00	

Unpaid 1992 dues and Charges

Member Dues and Charges Owed as of 4/14/92 (Charges minus Receipts and Net Credits)	5,265.00	(173 members)
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18% of Membership charges are still owing; 19% of the members have not paid their 1992 dues and charges.
Respectfully submitted, Joan & Elwood McKee

PUBLICATIONS COMMITTEE
ARSC Journal, April 15, 1992

The *ARSC Journal* continues to be published from editorial offices at the Miller Nichols Library, University of Missouri-Kansas City, Missouri. The Managing Editor has been assisted by Assistant Editor Jared Smith, and by Patricia Payne, Administrative Assistant in the University Libraries. Processing is performed on MS-DOS 80386-25Mg computer running WordPerfect 5.1 and Pagemaker 4.0. Pagemaker 4.0 was added to the editorial office in October 1991. Printing, binding, wrapping and mailing of *Journal* issues takes place at the Lowell Press, Kansas City, Missouri.

Volume 22, No. 2 was published on schedule in December 1991, and Volume 23, No. 1 is expected in late April 1992. Volume 22:2 was a 119 page issue, giving Volume 22 a page count of 294 pages.

The quality of articles published in Volume 22:2 and Volume 23:1 remains fairly solid. Concerns about both content and balance still need attention, but are dependent on the submission of articles from authors. Efforts have been made, and continue, to respond to issues raised by the recent review of the *ARSC Journal* conducted by the ARSC Publications Committee. Photography has been included in both Volumes 22:2 and 23:1. Readers appear to like this addition and the cost/space trade-off to include pictures is warranted. In addition, the *ARSC Journal* now includes a "Recordings Received" section compiled by Peter Mundstedt. Response from companies to our initial request for review copies to be cited here has been good, and we anticipate continuing this column if readers and companies support it. Happily, the *ARSC Journal* continues to be published on schedule twice each year in accord with the wishes of the ARSC Board.

Advertising space and revenues remain steady for the Volumes 22:2 and 23:1 issues. Each saw six full pages of ads, with an insert in Volume 22:2, and a full page and one half page of internal ads, respectively, in these issues. A review of mailings received by the editor indicates that ARSC should examine the policy of selling the association mailing list. It is likely that the reproduction of the mailing list for business use is depriving ARSC of revenue through ads in the *Journal* and *Newsletter*, and through repeat sales of the mailing list.

The Spring 1992 issue, Volume 23:1, resumes Tim Brooks' "Current Bibliography" column with coverage extending to the cut-off date for the last column in Volume 22:1. Among articles included is the first installment of Tim Brooks' work on Willie Robyn. The last issue concludes with the *ARSC Bulletin*.

Only a small backlog of articles now await publication. Issue sizes are being reduced owing to the shortage of manuscripts. Members are strongly urged to support the *ARSC Journal* by submitting articles for review and publication. The editor very much needs to receive more submissions.

The turn-around time between date of first submission and publication averages about seven months, quite a respectable performance for a semi-annual journal and about as short a time as is possible. We continue our efforts to improve the balance in each issue, but need more submissions to reach that goal.

Finances

The following costs have been incurred in the publications of the *ARSC Journal*, including the *ARSC Bulletin*. Costs chargeable in this fiscal year (1991) are associated with Volume 22:2 (December, 1991), and with the operation of the editorial office from July through December 1991.

Printing, binding, wrapping, mailing:	
Vol. 22:2 (160 pages)	6,856.56
Vol. 23:1 (144 pages)	6000.00
plus:	
Postage (7/91 - 12/91)	79.38
Telephone (7/91 - 12/91)	152.28
Photocopy (7/91 - 12/91)	24.15
Total	13,112.37

Taken as a whole, the *ARSC Journal* continues to improve in content and production quality. But it needs stronger support from the Association.

Other ARSC Activities

In fulfillment of the missions and work of the Association, the Editorial Offices have performed the following services:

In preparation for the 1991 and 1992 Annual Conferences, the Assistant Editor created and produced the award certificates to be distributed at the annual banquet. This means that the Assistant Editor is the only person outside of the chairperson of the awards committee who knows who will get an award prior to the big event. Do what you have to do!

In August and September, 1991, the Editor and Assistant Editor supervised the reprinting of A. G. Pickett and M. M. Lemcoe, *Preservation and Storage of Sound Archives*, (Washington, D. C.: Library of Congress, 1959), 72 pp. This work was authorized by the Associated Audio Archives Committee. The Editorial Offices are maintaining the back-stock of copies.

In March and April, 1992, the Editorial Offices undertook the layout and production of the Membership Brochure, a project which is continuing as of this date.

Respectfully submitted, Ted Sheldon, Managing Editor

ARSC ADVERTISING

April 16, 1992

In July 1992, Chuck Haddix succeeded Christine Hoffman as ARSC Advertising Manager. The advertising files were transferred from the Rodgers & Hammerstein Archives of Recorded Sound in the New York Public Library to the Marr Sound Archives in the Miller Nichols Library on the campus of the University of Missouri-Kansas City.

The change of Advertising Managers necessitated the development of a new rate card. A new rate card was designed using a Pagemaker program on a computer. Except for the cost of inserts, the text and prices remained the same. The cost for inserts was increased from \$100 to \$145 to cover the additional \$45 cost to ARSC for mechanically inserting cards and other information in the *Journal*. The new rate card was circulated to Phil Rochlin, Martin Silver, Barbara Sawka, Manuel Morris, Elwood McKee and Ted Sheldon.

The Chair of the Membership Committee, Brenda Nelson-Strauss, contacted other journals and periodicals about exchanging advertisements. Advertising exchange agreements were worked out with the *Record Collector* for the spring *Journal* and with the *American Archivist* for the fall *Journal*.

The billing and payment system for the *Journal* and *Newsletter* was revised. An invoice was generated to bill *Journal* advertisers. The invoice and a copy of the *Journal* were sent to advertisers upon publication of their advertisement. When payment was received by the Advertising Manager, the payment was noted on a copy of the invoice and the money was forwarded to Joan and Elwood McKee.

The Advertising Manager also handled classified ads for the *Newsletter*. The classified ads were forwarded to David Sommerfield and payment for the ads was sent to Joan and Elwood McKee; \$30 was generated from the sale of classified advertisements in the January *Newsletter*.

The fall *Journal* contained six pages of paid advertising and one advertising insert which generated \$730. The spring 1992 *Journal* contained four and one-quarter pages of paid advertising. Projected revenue for the spring issue is \$425. In the coming year, revenues will be increased by mailing the new rate card to potential advertisers and businesses that have previously advertised in the *Journal*.

It is recommended that the ARSC Executive Committee reevaluate the sale of mailing labels. The availability of the mailing labels to advertisers undermines efforts to attract advertisers to the *Journal*. Additionally, the list is apparently being added to existing lists.

Chuck Haddix, Advertising Manager

ASSOCIATED AUDIO ARCHIVES COMMITTEE REPORT

April 20, 1992

The ARSC/AAA Executive Committee (six members) met on Sunday, October 27, 1991, in Washington, D. C., the day following the Fall ARSC Board meeting. J. F. Weber, ARSC Publications Committee Chair, met with us to begin devising a plan for dealing with future publications initiated by the AAA Committee.

Since the Pickett and Lemcoe *Preservation and Storage of Sound Recordings* reprint was now ready for publication and distribution, the Committee agreed upon a methodology for this publication which could be reviewed and altered for future publications, should circumstances warrant it:

1) Cost of printing and publication would be supported from the NEH grant money held by ARSC/AAA which is strictly reserved for supporting further AAA Committee publications, and must be replenished with income from the sale of such publications;

2) The price for Pickett and Lemcoe was set at \$20 (including U. S. postage);

3) Since the ARSC/AAA Committee no longer has an Executive Secretary, the ARSC Executive Director would handle the distribution of *this* publication;

4) Sale receipts would be split to account for the ARSC Executive Director's expenses. \$18 would go to the ARSC/AAA publications reserve account, \$2 into the ARSC Treasury. The ARSC Executive Director would claim reimbursement for his expenses from ARSC;

5) Ted Sheldon, *ARSC Journal* editor, was delegated the responsibility for obtaining copyright for the publication;

6) Review copies, approval vendor copies, bulk order, etc., were discussed and left to be decided in individual cases by the various parties involved.

If this agreement needs to be ratified by the ARSC Board of Directors, it is herein officially presented for such.

By established by-laws, the ARSC/AAA Committee has an Executive Committee of six elected members, with rotating members to be replaced by annual election of two new members. In 1992, Ted Sheldon and Don McCormick were slated to step down. After a committee ballot, both of them were re-elected for another three-year term.

As reported at the last ARSC Board meeting, the Audio Preservation Transfer Technology seminar sponsored jointly by ARSC/AAA and the Audio Engineering Society, and held in June, 1991, in Baltimore, Maryland, was a success. Expenses have now been accounted for through the efforts of ARSC Treasurer, Manuel Morris. As of this date, there is still no final report from the former ARSC/AAA member, Morgan Cundiff, to present to the ARSC Board, nor are the 30 hours of video-tape paid for and owned by ARSC in the association's hands. ARSC President Barbara Sawka has formally written Cundiff concerning this. ARSC/AAA member Gerald Gibson has agreed to see to the copyrighting of these video tapes as soon as they are turned over. The ARSC Publications Committee will need to discuss the sale and distribution of these tapes.

The *Rigler and Deutsch Record Index* has now been entered completely into the RLIN database. These bibliographic records are available for searching to the national library community in the REC file of that database. The RDI member libraries (ARSC/AAA/RDI Subcommittee) are in the process of designing a potential grant proposal for upgrading this data.

A full meeting of the ARSC/AAA Committee will be held on Sunday April 26, 1992, following this year's ARSC annual meeting in Rochester.

Respectfully submitted, Don McCormick, Chair, ARSC/AAA Committee

REPORT FROM IASA TO ARSC. April, 1992

I was looking forward to being with you here in Rochester this week: to enjoy a city I have know and loved most of my adult life; to again see the outstanding facilities of my alma mater, Eastman; to relive some of the musical enjoyment of playing in many of the outstanding ensembles that Eastman offers; to renew my acquaintance with the Sibley Library, the place where I first began working with recordings; to see old friends again; to find out what is the latest in the collecting and storage of sound; to share with you the excitement and titillation of collecting; and to tell you a little of what IASA is doing. Unfortunately, family matters prevent me from being with you this week and I shall have to forgo almost all of these pleasures. I am, however, through the generosity and friendship of Ted Sheldon, able to share the information on IASA with you.

Since the last ARSC meeting in Atlanta, IASA has held its annual conference in Sopron, Hungary. Hosted by the Hungarian National Radio in a beautiful medieval city dating its founding to Roman and pre-Roman times, the annual meeting drew about 125 attenders. Very similar in structure to this meeting, the Sopron convention had sessions on the audio, film and video collections of our host country and of the general region; working and public sessions of standing committees and other special working groups; presentations on the latest technical developments in our field from both manufacturers' representatives and from other archivists/collectors; several enjoyable receptions, dinners, and parties; an outstanding outing for a concert in one of the country palaces of the Esterhazy family; a long-to-be remembered tour of a brewery; and those show-stopper business meetings where the business and administrative work of the association is carried on.

Of particular interest to many of you here in ARSC is the ongoing evolution of IASA into an association concerned with all audio, film, and video media. Brought about because of the active involvement and interest of the IASA membership, our programs, working sessions, and general interest have already made a significant shift in this direction. The constitution and by-laws have just been revised to reflect this changing interest and direction and will be formally considered by the general membership in our upcoming meeting in Australia.

Also of interest to most of you, the IASA has long been closely involved with four other international associations concerned with A/V materials (the International Council on Archives, or, ICA), the International Federation of Film Archives (FIAP), the International Federation of Library Associations (IFLA), and the International Federation of Television Archives (FIAT). We meet annually for a two-day working session to coordinate our efforts and to develop joint projects of meaning and importance to the library and archive world involved in and concerned with audio-visual documents. Past and present work carried out with the A/V Roundtable members under sponsorship of UNESCO has included:

- development of a model training curriculum for A/V archivists
- suggested wording for developing countries to use in preparing legislation to establish national A/V archives and to encourage either *depot legal* or copyright deposit of A/V media
- international symposia at three-year intervals on technical concerns of A/V archiving (the last was in Ottawa in 1990; the next is scheduled for 1993 in Barcelona)
- published proceedings and reports from the technical symposia (papers from the Ottawa conference are now in press)
- an in-depth bibliography on A/V technical matters (now in press)

- a multi-lingual glossary of 3,000+ terms specifically related to the A/V archive field (which is now being carried out in conjunction with your ARSC/AAA Committee)
- an international directory of collections with notable A/V holdings, now in progress
- significantly expanded communication and cooperation between the international associations and, hence, libraries and archives, in this evolving and rapidly developing profession, and
- a notable increase in world awareness of the importance of collecting, organizing, and preserving A/V media information.

The IASA has Non-Governmental Organization (NGO) status within UNESCO, which gives us the right and responsibility to make recommendations and proposals to UNESCO, to organize and carry out UNESCO-funded projects, and (when UNESCO has money available) to receive and administer UNESCO funds for UNESCO-sponsored activities.

The next IASA conference is being held in Australia, this coming September. Just as we met in joint conference with the ARSC in Ottawa in 1990, our 1992 conference is with another of our affiliates, the ASRA. I will not attempt to give details on the meeting since I understand that James McCarthy, President of the ASRA, is with you in Rochester (hello, James, sorry that I am missing you; if your schedule allows, please call me or--better yet--come through Washington). If I know James, he is fully prepared to tell you all about the program and the many seductive treats that Australia is offering. I sincerely hope that you succumb to his enticements and join us in September. That way I can have a few more pleasures that I am now missing; namely, to see old friends, to learn first-hand of your collecting and of your work in our mutually chosen field of interest, and to show you first-hand what IASA is about.

I close with extending to you the greetings from all of your colleagues and friends within IASA and wish you the best in this week's meetings.

Gerald Gibson

Please note: copies of all written committee reports are available from the Executive Director.