
ARSC BULLETIN NUMBER 26, PART 1 (1993)

Holly Mockovak, Secretary

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October 1992

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October 1992 (Includes Board Members and Committee Chairpersons)

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(Chairpersons are voting members of the Executive Committee but not of the Board of Directors)

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ARSC Secretary
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(Chairpersons are non-voting members)

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Rodgers & Hammerstein Archives
New York Public Library
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New York, New York 10023
(212) 870-1661

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Tim Brooks, Chair
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Greenwich, CT 06831
(212) 408-9131

BROADCAST COLLECTIONS

(vacant) Paul C. Mawhinney, Chair

DISCOGRAPHIC ACCESS

Dr. Garrett H. Bowles, Chair
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(619) 534-2759

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Historical Sound Recordings
Yale University Library
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(203) 432-1795

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David A. Budd
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Francis Goelet
Edwin G. Goldstein, M. D.
Lewis Morris Hall
David Hamilton

ARSC BOARD OF DIRECTORS MEETING

National Archives Conference Center, Washington, D. C., October 24, 1992

Present: Martin A. Silver, President; Barbara Sawka, Immediate Past-President; Phillip Rochlin, Executive Director; Brenda Nelson-Strauss, Second Vice-President and Local Arrangements Co-Chair; Manuel Morris, Treasurer; Elwood A. McKee, Member-at-Large and Member, Finance Committee; Leslie Waffan, Member-at-Large and Chair, Nominating Committee; Jerome F. Weber, Chair, Publications Committee; Steve Smolian, Chair, Technical Committee; Tim Brooks, Chair, Awards for Excellence and Publicity Committees; Suzanne Stover, Chair, Fair Practices Committee; Holly Mockovak, Secretary.

I. Call to order.

A quorum of the Board being in attendance, the meeting was called to order at 9:53 a. m. by President Martin A. Silver.

II. Minutes.

The minutes of the April 22, 1992 Board of Directors Meeting (Rochester) stand approved as printed.

III. President's Report: Martin A. Silver

DEALERS

Record-Rama Sound Archives
4981 McKnight Road
Pittsburgh, PA 15237
(412) 367-7330

FAIR PRACTICES

Suzanne Stover, Chair
Dept. of Recording Arts and Sciences
Eastman School of Music
26 Gibbs Street
Rochester, NY 14604
(716) 274-1133

LOCAL ARRANGEMENTS

Brenda Nelson-Strauss
(address above)

NOMINATING

Leslie Waffan, Chair
(address above)

PUBLICITY

Tim Brooks, Chair
(address above)

Warren W. Keats
Florence Whyte Koven
Richard Kummins
John Wallace Lambert
Paul C. Mawhinney
Manuel Morris
Barbara Sawka

President Silver began by re-affirming his commitment to leading ARSC especially through the fostering of membership communication, outreach and development. Members, in turn, are encouraged not to hesitate communicating with the President or the Board. A new appointment has been made: Michael Casey is now Chair of the Membership Committee, replacing Brenda Nelson-Strauss who is deeply involved with the 1993 Conference planning. In early Fall, a proposal to the NEH for a grant supporting the development of audio preservation transfer guidelines was developed by Steve Smolian, Elwood McKee, and Bill Storm. The proposal was submitted with the President's endorsing signature, and it was now requested by the President that the Board retrospectively endorse his action. A motion to endorse the action was made, seconded, and passed with one abstaining vote.

IV. Executive Director's Report: Phillip Rochlin

A written report was submitted and appears in the following section of this *Bulletin*.

V. Treasurer's Report; Budget; Finance Committee Report: Manuel Morris, Elwood McKee, Steve Ramm

A written report was submitted by Steve Ramm which outlined the FY 1993 budget. Manuel Morris and Ramm have developed formats for reporting all income and expense activity. The Board resolved that the Treasurer would be authorized to advance sums as necessary to cover planning for the Annual Conference, which sums would be requested and administered by Second Vice-President Nelson-Strauss. It also authorized the creation of a small 'Reserves for Capital Expense' line in anticipation of the need to begin saving against a future purchase of a computer software and/or hardware upgrade. Questions regarding travel subsidies to Board Meetings for Executive Board members without institutional support resulted in the Secretary's being assigned to review past minutes for policy statements, with current requests (need-based) remaining in the budget. The preliminary budget, after amendments, was adopted by unanimous vote. It was resolved that the budget summary sheet and summaries for each income/expense line (ref. 1100-1400, 1600,2100-2500, 2610, 2630-2670) will be included in this *Bulletin*. Elwood McKee submitted a written report on current membership statistics which appears in the following section of this *Bulletin*.

VI. Publications Committee Report: J.F. Weber

David Sommerfield reports that the *Newsletter* may soon be available on recycled paper. James Farrington has agreed to take over as Editor of the *ARSC Membership Directory*. President Silver will produce a letter of thanks and commendation for Advertising Editor Chuck Haddix for his many and productive efforts. President Silver will also work with Chuck Haddix on ideas for expanding exchange advertising, which activity had originated with the Membership Committee. In order to maximize monetary and space savings, the size of the *Journal's* print run will be reduced from the current number of 1100 copies to 1000. After discussion, the Board recommended that future print runs deviating from 1000 should be calculated on the basis of the Annual Report's membership, plus 200 copies rounded up to the nearest 100.

VII. *ARSC Journal* Managing Editor's Report: Ted Sheldon

A written report was submitted and appears in the following section of this *Bulletin*.

VIII. Technical Committee Report: Steve Smolian

A written report outlining planning for the technical session of the 1993 conference program was submitted and appears in the following section of this *Bulletin*. A handout addressing audio preservation issues was passed to those in attendance.

IX. Chapter Reports.

No written reports were received.

X. Archives Report: Les Waffan

Negotiations with the University of Maryland for the eventual transfer and deposit of ARSC's archives are being conducted by Les Waffan. Brenda Nelson-Strauss will execute the transfer of the video tapes of the Audio Transfer Technology Seminar (Baltimore) from S-VHS to VHS format.

XI. Associated Audio Archives Committee Report: Don McCormick

A written report was submitted and appears in the following section of this *Bulletin*. Steve Smolian noted interest in the work of AAA by organizations such as AES and NARAS. Barbara Sawka will work with AAA on publicizing the AAA publications.

XII. Awards for Excellence Committee Report: Tim Brooks

A written report was submitted and appears in the following section of this *Bulletin*. All members of ARSC are urged to participate in the Awards program by communicating nominations directly to him.

XIII. Dealers Committee Report: Paul C. Mawhinney

A written report was submitted and appears in the following section of this *Bulletin*.

XIV. Discographic Access Committee Report: Garrett H. Bowles

No report was submitted.

XV. Fair Practices Committee Report: Suzanne Stover

A written report was submitted and appears in the following section of this *Bulletin*.

XVI. Grants Committee Report: Richard Warren

In a written report, Richard Warren noted that since April 8, 1992, the Committee has received and replied to three requests for information regarding the Grants Program. A budget request for Grants for 1993 was submitted in September, 1992.

XVII. Membership Committee Report: Michael T. Casey

No report was received.

XVIII. Nominating Committee Report: Les Waffan

A full slate of candidates have been solicited and confirmed for the Spring 1993 elections for ARSC Board offices.

XIX. Publicity Committee Report: Tim Brooks

A written report was received and appears in the following section of this *Bulletin*.

XX. 1992 Local Arrangements Committee Report: Suzanne Stover

A written report on final Annual Conference attendance and financing was submitted and appears in the following section of this *Bulletin*. The conference tapes have been sent to Harold Heckendorn, and a set of duplicating cassette masters to support sales have been sent to Richard Markow. Speakers have each received cassettes of their presentations. Tim Brooks led the Board in an enthusiastic round of appreciation for Suzanne Stover and many others at the Eastman School for their support of the conference program.

XXI. Second Vice-President's Report: Brenda Nelson-Strauss

A written progress report on the May 12-15, 1993 program and local arrangements planning was submitted. In addition to duties of Program Chair, Brenda Nelson-Strauss has become Local Arrangements Co-Chair. Her committee is working closely with the Midwest Archives Association to produce a joint tour/reception and a joint session; the ARSC and MAC conferences are meeting concurrently in the same hotel and other sessions will be open for cross-registration. Nelson-Strauss also produced specially prepared documents for use in soliciting local businesses for diverse levels of support, and she has already been undertaking solicitations personally.

XXII. Old Business.

Barbara Sawka noted that projects for longer-term bibliographic enhancements of the Rigler-Deutsch Index, now available on-line through the RLIN utility, are being identified; costs for searches, corrections and updates will need to be negotiated. Martin Silver will work with Don McCormick, Gerald Gibson, and other members of the AAA Committee to identify and locate the component parts of the original production of the RDI.

Tim Brooks developed a special questionnaire of fourteen important questions for ARSC members; comments from the Board were solicited. It is hoped the questionnaire would be sent to members very soon, or enclosed with the dues renewal mailings.

XXIII. New Business.

The production of an ARSC Archives and Collectors Resource Directory, was proposed by President Silver. The feasibility of this will be studied by an ad-hoc committee: Elwood McKee, Steve Smolian, and Martin Silver, Chair.

The Board noted, with sadness, the death of Walter Welch in 1992. Welch was a pioneer in sound archiving and co-author of *From Tinfoil to Stereo*.

XXIV. Adjournment.

The meeting was adjourned at 5:01.

EXECUTIVE DIRECTOR'S REPORT

October 1992

This is my Fall interim report, so I will adapt what I wrote last year and be reasonably brief. However, I cannot omit ARSC's usual thanks to our publications editors: Ted Sheldon and his staff who produce the *ARSC Journal*; David Sommerfield, our one-man *ARSC Newsletter* editor; and Tim Brooks (now former editor of the *ARSC Membership Directory*) who organized and managed our second annual *ARSC Awards for Excellence in Historical Recorded Sound Research* and continues as Blue Ribbon Awards Committee Chair.

As always, Joan and Elwood McKee have provided us with current membership statistics.

At the Spring Meeting in Rochester, one of our Board members asked me whether I would compile a list of the mail I handle to identify the types of correspondence that cross my desk in this office. It seemed like a good idea as the last time I did this was in 1986 and 1987 (cf. *ARSC Bulletin*, No. 20, pp. 31-2, 47-8). The results are enclosed as an *Addendum* to this report.

Among the interesting comparisons noted are the following:

The total number of items counted for the just-under-17-month period in 1986-87 totaled 989, or about 711 per year. The current total for six months was 830, or about 1660 per year, more than a two-fold increase.

The early reports deliberately excluded counting at least 2,000 items such as about 1,000 dues invoices mailed,

dues checks received and processed, etc. The current time period did not include mailing of dues invoices nor the receipt of most dues checks. *But*, it did include mailing 148 delinquent dues notices. As our new policy is to stop mailing publications to those who have not paid dues by March 31, each of the 67 who responded to the second notice was mailed a copy of the Spring 1992 *ARSC Journal* and any missed issues of the *ARSC Newsletter*.

The proportion of advertising material received increased more than fourfold: from 8.3% to 35.9%!

Most notable, but expected, as we are now up-to-date with our publications schedule, is that claims decreased from 25.3% of the total to 2.7%. Nevertheless, the entire word is still *not* out: although our last *ARSC Bulletin* as a separate publication was Nos. 20-21 (1987-1988), I still receive claims for "No. 22 and all following issues."

Other interesting comparisons can be made, but I promised to be reasonably brief. I will continue until next Spring and report then on the full year's activities.

Respectfully submitted, Phillip Rochlin, Executive Director

TREASURER'S REPORT

September 16, 1992

Proposed Budget for 1993

Income	1991	1991	1992	1992	1993
	Budget	Actual	Budget	Actual	Budget
Dues	27,550	27,041	23,330	23,528	25,500
Gifts, Grants	2,000	13,603	2,000	2,133	2,000
Publications sales	600	1,953	600	3,454	1000
ARSC Conference, net	500	4,437	500	0 ¹	500
Advertising	1,100	1,405	1,400	1,392	1400
Interest Income	800	1,042	800	644	800
Other receipts	2,525	1,089	1,000	160	1,000
<i>Total receipts</i>	35,075	50,570	29,600	31,311	32,200
Expenses					
Publications: Newsletter	2,500	1,942	2,000	1,151	2,000
Publications: Journal	15,800	8,922	16,800	13,401	15,800
Publications: Member Dir.	5,600	5,028	2,200	0	5,500
Publications: Other	0	6,421	700	905	900
<i>Total publications</i>	23,900	22,133	21,700	15,457	24,200
AAA Committee	2,000	15,982	1,100	830	1,100
Awards Committee	300	252	500	37	700
Discographic Committee	0	0	4,000	0	0
Grants Committee	1,500	1,000	1,000	1,000	1,500
Membership Committee	0	0	175	234	200
Publicity Committee	300	198	200	0	200
<i>Total committees</i>	4,100	17,432	6,975	2,101	3,700
Administration	5,500	5,128	4,500	2,152	6,400
Reserves for capital exp.	0	0	0	0	800
<i>Total Admin., reserves</i>	5,500	5,128	4,500	2,152	7,200
<i>Total expenses</i>	33,500	44,693	33,175	19,710	35,100
Excess receipts over exps.	1,575	5,877	-3,575	11,601	-0-
Cash bal, from prior year ²	6,540	10,939	10,000	16,816	
Cash bal, year-end or date ³	8,115	16,816	6,425	28,417	

¹ Conference proceeds of \$652 were received after this Statement was prepared.

² Does not include petty cash of \$100.

³ The cash balance at the beginning of 1992 included \$2,440 in AAA Committee restricted funds. Sales of *A Planning Study* and the *Pickett & Lemcoe* reprint to September 16, 1992, have increased this balance to \$4,643.

Statement of Receipts and Disbursements: Jan. 1 - Sept. 16, 1992

Income:

Dues	Total	Current	Back	Advance	Postage			
	23,528	21,681	952	269	626			
Gifts, Grants	Total	Sustain.	Other	Grants				
	2,133	1059	1074	0				
Publications	Total	Back sale	C. Rules	P & Lem.	Pl. Study*	Res/AAA**		
	3,454	1,185	66	1,820	383	2,203		
Advertising (total)			1,392					
Other receipts (total)		160						
Interest income		644						
<i>Total income</i>		31,311						

Expenses

Administrative

Postage	Printing	Supplies	Phone	Mileage	Travel	Other	Equip.	Serv Chg
621	159	243	265	121	187	300	257	-1

Tot Adm 2,152

Newsletter	Total	D. Post	F. Post	Printing	Other
	1,151	320	172	610	50

Journal	Total	Post	Printing	Misc. Print	Phone	Other
	13,401	410	12,162	76	235	518

Other	Total	Conf Tape	PS Post	PS Print	Other	PL Post	AAArep
	905	553	118	171	35	27	351

AAA	Total	Post	Printing	Phone	Other-MP
	830	0	0	0	830

Membership	Brochure
	234

Grants	Total	Burns	Capoz	Post	Printing	Suppl.
	1,000	500	500	0	0	0

Tot exp 19,710

As of Sept. 16, 1992, no expenses were reported for: Membership Directory, Bibliographic Committee, and Publicity Committee.

*Income from sales of *A Planning Study* and Pickett & Lemcoe are restricted to use for AAA Committee purposes. Funds from P/L sales exceeding \$4149.00 (to date: \$1820.00) will be unrestricted.

**Restricted (AAA) funds are the totals for sales of *A Planning Study* and Pickett & Lemcoe. Total restricted funds, FY 1992 to date, are \$2203 which, plus the carryover from FY 1991, less \$351 in expense, brings the balance to \$4292.

FINANCE COMMITTEE REPORT

October 8, 1992

Membership

1992 data herein are as of September 11, 1992 (10th deposit for 1992).

There are 936 members of ARSC, as follows:

- 652 individual members in the United States (including 8 joint memberships)
- 151 institutional members in the United States
- 81 individual members abroad
- 34 institutional members abroad, *totalling*
- 918 dues-paying members on the rolls on this date, *plus*
- 13 exchange institutions (3 abroad)
- 5 honorary members
- 936 total (includes 17 Sustaining Members)

Ten-year Summary

	1983	1984	1985	1986	1987	1988	1989	1990	1991	1992
Individuals	661	*732	@743	829	842	855	820	802	776	738
Institutions	201	*176	@193	202	203	201	196	204	202	198
<i>Totals</i>	862	*908	@936	1031	1045	1056	1016	1006	978	936
Members joined	101	*	*107	95	88	93	82	60	51	60
Members retained	*	*	@	71	36	53	51	38	47	60
Members dropped	101	*	*79	74	86	27	120	117	67	120
Members reinstated	*	*	*	*	*	18	25	43	14	22

*Precise data not available.

@Of the 936 members of 1985, 580 are still on the rolls; data from earlier years are not available.

The 118 members abroad include: 1 in Argentina, 10 in Australia, 2 in Austria, 1 in Bermuda, 40 in Canada, 3 in Denmark, 18 in Great Britain, 1 in Finland, 6 in France, 12 in Germany, 1 in Greece, 1 in Indonesia, 1 in Israel, 3 in Italy, 4 in Japan, 1 in the Netherlands, 2 in New Zealand, 1 in Russia, 4 in Sweden, 3 in Switzerland, 1 in Turkey, 1 in The Ukraine, and 1 in Venezuela.

Financial

Charges Entered During 1992

Net total 1992 dues charged to date	\$27,540.00	(918 members)
Surface postage charged addressees abroad	575.00	(115 members)
Airpost surcharge to addressees abroad	180.00	(36 members)
Plus dues and charges owing as of 1/1/92	938.00	(32 members)
<i>Total charges for 1992</i>	\$29,233.00	

Receipts From Membership Charges**

Prior years dues paid in 1992	\$982.00
1992 dues paid (not incl. prepaids from 1991)	21,651.00
Advance dues paid in 1992	269.00
Foreign postage fee paid in 1992	626.00
<i>Total dues and fees received in 1992</i>	\$23,528.00

Other Credits Against 1992 Charges

Prepaid charges as of 12/31/91	\$3,864.00	(126 members)
(Less post-1992 Prepaids as of 9/1/92)	404.00	(17 members)
(Less 1991 charges paid in 1992)	120.00	(4 resigned members)
<i>Net credits</i>	\$3,340.00	

Unpaid 1992 Dues and Charges

Member dues and charges owed as of 4/14/92	\$2,365.00	(78 members)
(These are charges minus receipts and net credits)		

10% of Membership charges are still owing; 8.5% of the members have not paid their 1992 dues and charges.
 **Does not include other than dues and postal charges receipts; all other receipts are in the ARSC Treasurer's Report.
 Respectfully Submitted, Joan & Elwood McKee

PUBLICATIONS COMMITTEE REPORT
ARSC Journal, October 14, 1992

The *ARSC Journal* continues to be published from editorial offices at the Miller Nichols Library, University of Missouri-Kansas City, Kansas City, Missouri. The Managing Editor has been assisted by Assistant Editor Jared Smith, and by Patricia Payne, Administrative Assistant in the University Libraries. This team has become quite experienced in the production of the *Journal*, and now lends its expertise to other ARSC publication projects as well. Processing is performed on MS-DOS 80386-25Mg computer running Wordperfect v5.1 and PageMaker v4.0. Printing, binding, wrapping, and mailing of the *Journal* issues take place at the Lowell Press, Kansas City, Missouri.

Volume 23, No. 1 was published on schedule in April 1992, and Volume 23, No. 2 is expected in late November 1992. Volume 23:1 was a 142-page issue, including seven pages of advertising. Volume 23:2 is anticipated to be a 146-page issue, making a volume year of 288 pages.

The quality of articles published in Volume 23:1 and Volume 23:2 remains fairly solid. The breadth of coverage found in the articles still needs to be improved, and the balance of each issue still is too dependent on a too narrow spectrum of articles available for publication. Recent comments from members who have not renewed their membership indicate that this remains a problem. But the membership has yet to produce sufficient publishable material to remedy it. Despite these problems, the *ARSC Journal* apparently continues to be viewed positively, especially overseas.

Photography continues to be used to highlight articles and the "Recordings Received" column. Happily, the *ARSC Journal* continues to be published on schedule twice a year in accord with the wishes of the ARSC Board.

Advertising space and revenues increased slightly with Volume 23:1; seven pages of advertising appeared, and it is anticipated that seven pages will appear in the Volume 23:2 issue.

The Fall 1992 issue, Vol. 23:2, will see the second installment of Tim Brooks' work on Willie Robyn, an article by James Fisher on Broadway musicals, a piece by Jeffrey Earnest on international digital electroacoustic music, and a reprint of Gilles St.-Laurent's 1990 Commission on Preservation and Access entitled, "Care and Handling of Recorded Sound." Also, Tim Brooks' "Current Bibliography" column continues along with the usual accompaniment of sound recording and book reviews.

Only a small backlog of articles now await publication, but are enough to begin planning the Spring 1993 issue. Issue sizes are being reduced owing to the shortage of manuscripts. Members are strongly encouraged to support the *ARSC Journal* by submitting articles for review and publication. The editor very much needs to receive more submissions.

The turn-around time between date of first submission and publication averages about nine months, still quite respectable performance for a semi-annual journal. We continue our efforts to improve the balance in each issue, but need more submissions to reach that goal.

An important question which needs to be addressed by the ARSC Board of Directors relates to the number of copies which we print of each issue. Currently, as since volume 20 (1988-89), we have printed 1,200 copies of each issue. The thought at the time was to print 200 more than the count of current members. If the number of members has continued to decline, and is approaching 900, perhaps the print run should be reduced to 1,000. Unless I am informed to the contrary, I will arrange for the usual print run of 1,200 copies for the forthcoming issue.

FINANCES

The following costs have been incurred in the publications of the *ARSC Journal*, including the *ARSC Bulletin*. Costs are associated with production of Vol. 23:1 (December 1991) and Vol. 23:2 (November 1992), and with the operation of the editorial office from January 1, 1992 through June 30, 1992.

Printing, binding, wrapping, mailing:	
Vol. 23:1 (142 pages)	\$6,399.00
Vol. 23:2 (128 pages, est.)	6,700.00
Postage (1/92 - 6/92)	324.04
Telephone (7/91 - 12/91)	180.06
Photocopy (7/91 - 12/91)	60.34
<hr/>	
Total	\$13,663.44

Taken as a whole, the *ARSC Journal* continues to improve in content and production quality. But it needs stronger support from the Association.

OTHER ARSC ACTIVITIES

In fulfillment of the missions and work of the Association, the Editorial Offices have performed the following services: for the 1992 Annual Conference, the Assistant Editor created and produced the award certificates distributed (or later to be distributed) at the annual banquet.

Respectfully submitted, Ted Sheldon, Managing Editor

TECHNICAL COMMITTEE REPORT

October 15, 1992

ARSC Program for 1993

The technical session will chiefly be devoted to cylinders. Outline:

Part 1 will identify the artifacts: wax, celluloid, lines per inch, playing speeds, etc.

Part 2 will discuss the many manufacturers and what they produced; may include presentation on a database in progress.

Part 3 is concerned with the evolution of the media—wax, celluloid, etc.—and the history of these changes.

Part 4 is on cleaning different kinds of cylinders.

Part 5 discusses old machine technology and cylinder playback without their destruction.

Part 6 examines modern cylinder playback equipment.

Part 7 will be a report on the NEH grant application and any known results.

Respectfully submitted, Steve Smolian, Chair

ASSOCIATED AUDIO ARCHIVES COMMITTEE REPORT

October 15, 1992

The ARSC/AAA Committee last met in full session on Sunday, April 26, 1992, in Rochester, New York, following the ARSC annual meeting. Institutional representatives from eleven of the twelve currently active members attended that meeting.

The agenda of the meeting was primarily concerned with future publications following the ARSC reissue of Pickett/Lemcoe: *Preservation and Storage of Sound Recordings*. AAA Committee member Garrett Bowles put forth the final draft of the revised edition of *Rules for the Archival Cataloging of Sound recordings*, which the ARSC Discographic Access Committee had produced. The AAA Committee unanimously agreed to recommend this publication, pending approval of the draft by the full AAA Committee, to the ARSC Board as the next ARSC/AAA publication. Bowles has disseminated this draft to all AAA Committee members, and he is currently awaiting response before producing the final version for publication. This should be ready by the next ARSC conference (Spring, 1993).

Committee member Richard Warren has been working on two potential publications which would originally have been chapters in the ARSC/AAA handbook for sound archives project which has been tabled for some time. These two drafts concern the topics storage and handling of sound recordings. The first is in the final editing stages, the second will be in final draft ready for editing by mid-1993. The AAA Committee unanimously agreed that these two drafts should probably be published and sold as photo off-print monographs. The *Journal* has accepted the first.

There has been no other AAA Committee activity to date. There are currently two sub-committees, one reexamining the possibility of a new, somewhat differently oriented handbook/manual proposal, the other considering follow-on projects with the *Rigler Deutsch Index (RDI)*, now that it is in RLIN.

The Pickett/Lemcoe reprint is selling well, and approximately half of the ARSC/AAA restricted reserve fund for publications which was used for financing it has been replaced.

AAA Committee member Chris Ann Paton reports on another successful SAA (Society of American Archivists) Conference, last month in Montreal, at which there were two sessions on sound recordings, one on evaluating storage procedures and equipment for a/v materials, the other on current standards developmental work for optical, digital and magnetic media. As usual, several AAA Committee members participated in these sessions.

Finally, the video tapes of last year's successful audio transfer technology seminar at Peabody Institute in Baltimore are currently awaiting transfer to VHS format before they can be appraised properly for recommendation to the ARSC Board on potential publication and dissemination. Funding for this transfer work will have to be found.

A full meeting of the Committee will be called at the Chicago conference in 1993.

Respectfully submitted, Don McCormick, Chair

AWARDS FOR EXCELLENCE COMMITTEE**October 4, 1992**

The second cycle of awards went reasonably smoothly, with winners announced at the Annual Conference in Rochester. Several of the 1992 winners have expressed their appreciation to ARSC for recognizing their work; these include Philip Stuart (classical), John A. Jackson (rock), Harry Bradshaw (folk), Robert Pruter (labels) and Brian Rust (Lifetime Achievement). Pruter has agreed to speak at next year's conference.

In addition, the Awards have drawn increasing notice from publications in the field (enumerated in the Publicity Committee report). In fact, most mentions of ARSC in the press during the last year have been on the subject of the Awards.

Ted Sheldon, who was not able to participate as a judge during this past year, has agreed to do so for the next cycle. This is deeply appreciated, as the shortage of even one active judge (out of seven) was found to significantly hamper the committee's operation.

The Board is requested to name candidates for the five elected judge positions for the 1993 election. (Election of judges is concurrent with the ARSC Board elections). The five positions are: classical, jazz, rock and two judges-at-large. According to the charter, two candidates are required for each position. All five incumbents have agreed to stand for re-election, if the Board desires.

The budget request for 1993 has been increased from \$500 to \$700 for the following reason. In order to meet the tight deadlines needed to complete the Awards cycle between January and April (vote on the finalists, obtain copies, transship them among judges for evaluation), the Committee has met by conference call early in the year. The Committee has determined that two such calls are needed, one to choose the finalists and a second to allow discussion by experts after everyone has actually seen them. Each conference call costs approximately \$250; the 1993 budget request consists of \$500 for two calls and \$200 for postage (mailing to publishers and transshipping of books). It should be noted that in the past, expenses have been held substantially below this due to the gracious assumption of costs by some individuals and institutions. While we cannot count on this, we will endeavor to again minimize actual expenditures in 1993.

The major difficulty still facing the Committee is identifying all reasonable award candidates published in 1992 by January of 1993. To have any chance of doing this it very much needs the help (and eyes) of you, and of more ARSC members. (Few outside suggestions have come in during the past). A "ballot" has been placed in the Fall 1992 *Newsletter* to encourage members to nominate candidates. The assistance and support of the Board in identifying nominees would be greatly appreciated.

Respectfully submitted, Tim Brooks, Chair

DEALERS COMMITTEE REPORT**October 24, 19**

Since the last ARSC Board of Directors meeting, held April 22, 1992, I have been actively seeking ways to bring more dedicated professionals to this organization. While attending both the Library and Information Technology Association (LITA) Conference in Denver this September and the National Association of Record Merchandisers (NARM) retailers conference earlier this month, I have reached out to promote ARSC, presenting this organization in a positive and enthusiastic fashion, whenever I've had a public forum. I will continue to be an advocate for ARSC membership when I represent independent record dealers as a panelist at the March 1993 NARM convention in Orlando.

Along those lines, I have discussed with Jim Donio, the Communications Director of NARM, the possibility of exploring a joint membership drive between our two organizations. Before this effort continues, however, I would like the Board's permission, as well as its guidance, on how to most effectively approach this venture.

I am also formulating a plan to contact the national trade publications *Goldmine* and *DIScoveries* to get their support of our organization as a non-profit group in the form of free promotional advertisements. Both of these publications offer access to serious record collectors and dealers and ads would be used to enroll new members in ARSC. Again, I am asking the Board's permission to investigate this possibility.

If these publications are not willing to support us with free ads, I would need information from the Board concerning an advertising budget, should one exist. Even if we must pay for advertising, these magazines have proven to be very cost-effective (Please see attached rate cards). I am a consistent advertiser in these publications and receive maximum discounts. I would be happy to extend my volume discount to ARSC. I have already requested a copy of the logo from Chuck Haddix, and the preparation of camera-ready art would be handled in-hose by Record-Rama Sound Archives at no cost to ARSC.

In closing, I would like to note that I have accepted nomination as a candidate for the Member-at-Large Committee in the 1993 ARSC election. I strongly believe that heading this committee in conjunction with my current position will only enhance my outreach efforts to bring more dealers and members into the fold.

Respectfully submitted, Paul C. Mawhinney, Chair

FAIR PRACTICES COMMITTEE REPORT

October 20, 1992

The Fair Practices Committee of ARSC is investigating the possibility of initiating a regularly featured column in the *ARSC Journal* on copyright and fair use. An outgrowth of the Fair Practices Session at the Twenty-Sixth Annual ARSC Conference in Rochester, New York, this column would feature copyright questions submitted by ARSC members. These questions would be screened by the Fair Practices Committee, and forwarded to a copyright and trademark attorney for response. The Editor of the *Journal* has expressed an interest in this idea, and we are now waiting for a commitment on the part of the attorney in question.

Long-range plans of the Fair Practices Committee include further inquiry into state copyright laws, and a comparative investigation into duplication procedures and copyright concerns of archives, libraries, and other ARSC institutions.

Respectfully submitted, Suzanne Stover, Chair

PUBLICITY COMMITTEE REPORT

October 4, 1992

A national press release was issued on May 4, 1992, announcing winners of the 1992 Awards for Excellence, as well as a 1992 Research Grant and other news. A copy is attached.

Recent pick-ups of our press releases have focused primarily on the Awards. Examples have been noted in *Association of Moving Image Archivists Newsletter* (Fall 1991/Winter 1992), *In the Groove* (March and June 1992), *IAJRC Journal* (Spring 1992), *Rockin' 50s* (April 1992), *Antique Phonograph News* (Canadian Antique Phonograph Society, July/August 1992), *Bluegrass Unlimited* (July 1992), and *The Historic Record* (July 1992). Radio Telefis Eireann in Dublin issued a press release on the nomination of the Coleman book, and other publishers have no doubt publicized their nomination and/or awards as well.

Respectfully submitted, Tim Brooks, Chair

LOCAL ARRANGEMENTS REPORT, 1992 CONFERENCE

October 15, 1992

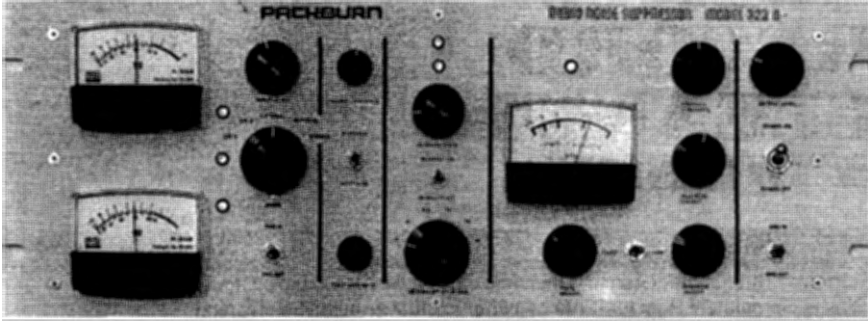
The Eastman School of Music was pleased to host the Twenty-Sixth Annual Conference of the Association for Recorded Sound Collections on April 22-25, 1992. Ninety-two people from five foreign countries and twenty-five U. S. states attended the conference. Eighty-one people registered for the full three days; eleven people registered for a total of fourteen single days. Seventy-nine people attended the closing banquet.

Conference income from registration fees, banquets, box lunches, and single-day tour purchases totalled \$8,050, with an additional \$150 received in local support (\$100 for a flyer placed in registration packets, and \$50 for exhibition space). The Eastman School of Music contributed \$820 toward the direct costs of the conference (not including routine photocopying, mailing, and long-distance telephone charges), and waived a total of \$1,300 in fees (for banquet hall rental and a portion of the recording services provided). Expenses for the conference totalled \$8,468, leaving a conference balance of \$551.64 which was transferred via check to the ARSC treasury. Specific financial questions concerning the conference should be addressed to: Donald Parry, Special Events Coordinator, Office of the University Dean, Administration 103, University of Rochester, Rochester, NY 14627 (716) 275-4171.

Respectfully submitted, Suzanne Stover, Chair

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United Kingdom: EMI Records; BBC Enterprises; BBC Radio Engineering Services; *British Museum; Imperial War Museum; Interstate Music, Ltd.; Ulster Folk and Transport Museum

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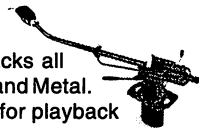
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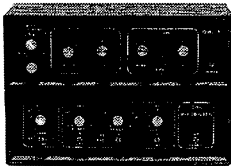
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