

CALL FOR NOMINATIONS OF CANDIDATES FOR BOARD OF DIRECTORS

ARSC seeks nominations of candidates to stand for election to the ARSC Board of Directors, including the offices of First Vice-President/President Elect, Second Vice-President/Program Chair, Secretary, Treasurer, and Member-at-Large (2). Service in these offices is an opportunity to advance the preservation and study of recorded sound through leadership of an association that promotes scholarship, provides education and training, and advances technical knowledge.

To nominate yourself or another, or to request additional info, please contact a Nominating Committee member listed below. Please submit nominations as soon as possible, or by November 2018. Candidates must be members in good standing and must provide bio notes and vision statements. ARSC provides funding to offset travel costs to fall board meetings. ARSC will announce results at its conference in May 2019, when terms of office begin. Below are brief descriptions of each office.

First Vice-President/President Elect

Term: 4 years, with 1 year as President Elect, 2 years as President, and 1 year as Past-President.

The ARSC President is the chief executive officer of the association and is responsible for guiding association activities and programs. The president presides at meetings of the membership and board of directors; prepares reports for annual meeting and columns for newsletters; appoints committee chairs; serves as ex-officio member of all committees except nominating committee; and represents ARSC, or designates alternate to do so, as appropriate. As Past-President, the incumbent performs the duties of the president when the president is unable to do so and performs other duties as assigned.

Second Vice-President/Program Chair

Term: 2 years.

The Second Vice-President and Program Chair appoints and leads the ARSC Program Committee and programs the ARSC Annual Conference held each May.

Treasurer

Term: 2 years.

The Treasurer is responsible for funds and securities received and disbursed by ARSC. Treasurer accounts for ARSC funds; authorizes and disburses funds against fully supported invoices and vouchers to meet financial obligations approved by the board of directors; keeps full and accurate accounts of all receipts and disbursements; and presents a statement of income and expenses at meetings of the board of directors and membership. This person should be familiar with Excel or other financial software.

Secretary

Term: 2 years.

The Secretary records and distributes minutes of all meetings of the board of directors, executive committee, and membership; prepares reports on activities as secretary; and edits the ARSC Bulletin comprising all committee reports.

Members-at-Large (2)

Term: 2 years.

Two Members-at-Large undertake or assist in executing existing or new projects on behalf of the association and at the request of the president.

— ARSC Nominating Committee

Danielle Cordovez, Chair <daniellecordovez@nypl.org>

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