

ASSOCIATION  
FOR RECORDED  
SOUND  
COLLECTIONS



**57<sup>th</sup> Annual 2023 CONFERENCE**  
**May 17-20**  
**DoubleTree by Hilton Hotel & Suites Pittsburgh Downtown**  
**Pittsburgh, PA**

**Vendor/Exhibitor / Sponsor / Program Advertisement Application**

The Vendor & Exhibit Room is one of the liveliest spots at the ARSC Conference with coffee breaks, vendor exhibits, and the Silent Auction—offering an excellent opportunity to showcase your products. Exhibits will be open from Thursday morning through Saturday noon and will be secured at night. Exhibitors are also listed in the conference program. A table will be reserved to display ARSC member publications free of charge.

*There are several ways that vendors can participate. Choose the plan best fits your needs:*

- Standard 6' skirted tables are available for exhibitors who send representatives. The cost is \$200 for the first table and \$60 for each additional table, and includes the conference registration fee for one representative; additional representatives should complete the form on the verso and submit the appropriate payment. *Additional fees may apply for drop shipments, etc.* Please register any special needs, such as access to electrical outlets, below.

**Number of Tables**

- For publishers who would like to send materials without a representative, we can set up tables for you. Order forms supplied by the exhibitor will be placed on the table. Display copies will not be returned. The cost is \$100 for a half table, \$200 for a full table and \$60 for each additional table.

**Number of Tables**

- Publishers/authors who want to display single books may do so at the cost of \$25 per book. Order forms provided by the exhibitor will be included on the table; display copies will not be returned.

**Number of Books**

- Vendors who wish to provide inserts for the conference bags may do so for a \$100 fee.  
If you send more than 1 item, please bundle into a single envelope, folder, bag, etc.

**Conference bag inserts**

- Ads may be placed in the Conference Program as follows: \$150 full page, \$75 half page  
Ad Specs are (black and white or greyscale): full-page 4.5" W x 7.25" H ; half-page 4.5" W x 3.5" H  
Camera ready copy is due by April 1; contact Curtis Peoples for additional information or questions.

**Ad Size Full-Page      Half-Page**

- **Vendors who choose to participate as Conference Sponsors may receive these benefits and more, depending on the Sponsorship level chosen. Contact the Conference Manager, Curtis Peoples, for details.**

**Sponsorship Level**

Company Name (as you wish it listed in the program) \_\_\_\_\_  
Representative's Name \_\_\_\_\_  
Street Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_

**Special Needs (including access to electrical outlets and internet):**

\_\_\_\_\_  
\_\_\_\_\_

*To reserve your exhibit space, return the completed form and payment to:*

Nathan Georgitis  
Executive Director  
Association for Recorded Sound Collections  
1299 University of Oregon  
Eugene, OR 97403-1299  
execdir@arsc-audio.org; nathang@uoregon.edu  
W: 541-346-1852  
C: 541-852-3163

*For general information, technical assistance and information about drop shipments, contact:*

Curtis Peoples  
Conference Manager  
Association for Recorded Sound Collections  
2805 15<sup>th</sup> Street  
Texas Tech University  
Lubbock, TX, 79409-1041  
Email: curtis.peoples@ttu.edu  
W: 806-834-5777  
C: 806-789-0183